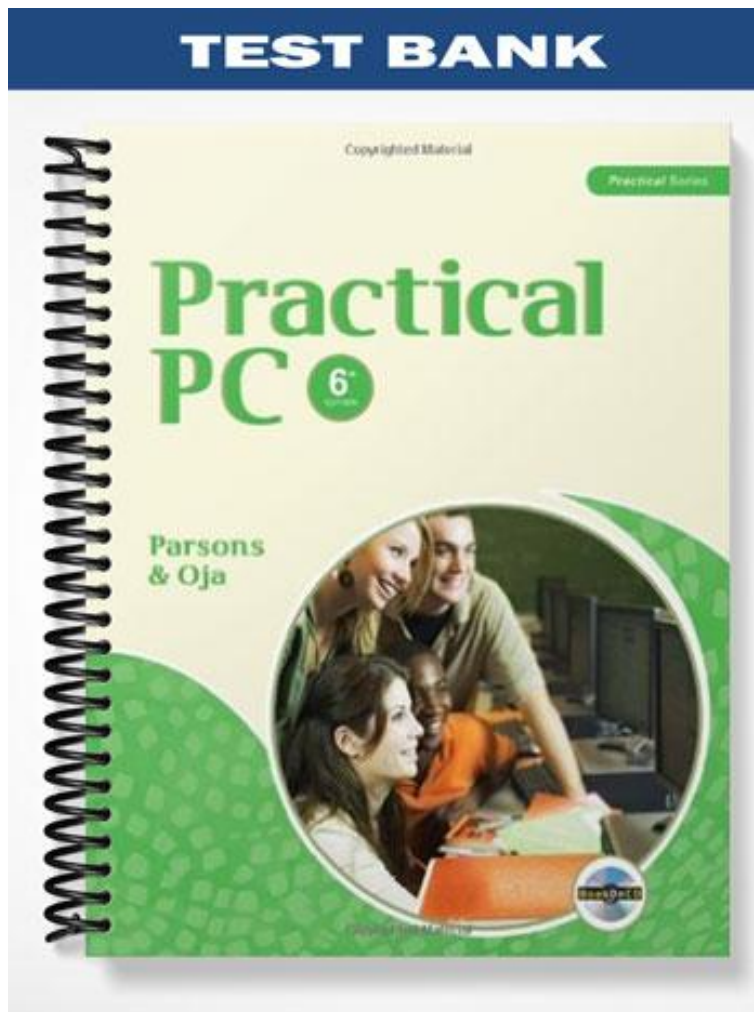


TEST BANK



Practical PC 6 Chapter 2: Looking at Windows

TRUE/FALSE

1. Windows 7 was released in October 2009.

ANS: T PTS: 1 REF: 19

2. The taskbar is the main control on the Windows desktop.

ANS: F PTS: 1 REF: 20

3. The Start menu is used to start programs, search for files, change your hardware settings, get help, and install software.

ANS: T PTS: 1 REF: 20

4. Pinned buttons are always displayed on the taskbar.

ANS: T PTS: 1 REF: 20

5. Aero shake is dragging a window to the top of the screen and enlarging it to the full size of the window.

ANS: F PTS: 1 REF: 22

6. A gadget is a mini-application designed to display information such as the time of day.

ANS: T PTS: 1 REF: 23

7. Windows Explorer helps you find and organize files and folders.

ANS: T PTS: 1 REF: 24

8. When accessing the Accessories folder, you can hover the mouse over any option to view its description in a ScreenTip.

ANS: T PTS: 1 REF: 24

9. One of the Control Panel's options is called System and Internet.

ANS: F PTS: 1 REF: 25

10. The keyboard, mouse, and trackpad are standard input devices for the Windows GUI.

ANS: T PTS: 1 REF: 26

MODIFIED TRUE/FALSE

1. Windows Vista is the latest version of Windows. _____

ANS: F, Windows 7

MULTIPLE CHOICE

1. The ____ sets the standard for the on-screen controls displayed by all applications.
- a. hard disk drive
 - b. hardware
 - c. operating system
 - d. CD/DVD drive

ANS: C PTS: 1 REF: 19

2. Which of the following is a function of the operating system?
- a. detect equipment failure
 - b. update application software
 - c. keep the desktop clean
 - d. stay connected to the Internet

ANS: A PTS: 1 REF: 19

3. Which of the following is NOT a version of Windows?
- a. XP
 - b. Vista
 - c. Safari
 - d. 7

ANS: C PTS: 1 REF: 19

4. Which of the following is not an edition of Windows 7?
- a. Starter
 - b. Business
 - c. Ultimate
 - d. Home Premium

ANS: B PTS: 1 REF: 19

5. Windows ____ and Ultimate editions offer advanced networking features applicable to business installations.
- a. Home Premium
 - b. Starter
 - c. Professional
 - d. Premium

ANS: C PTS: 1 REF: 19

6. The ____ is the gateway to all the tasks you perform with your PC.
- a. taskbar
 - b. Windows desktop
 - c. Start button
 - d. Start menu

ANS: B PTS: 1 REF: 20

7. Which of the following Windows desktop features displays the time, along with icons that indicate the status of computer settings?
- a. Control Panel
 - b. Start button
 - c. notification area
 - d. Show Desktop button

ANS: C PTS: 1 REF: 20

8. When you click the ____ button, Windows displays the Start menu.
- a. notification
 - b. Show Desktop
 - c. Start
 - d. Pinned

ANS: C PTS: 1 REF: 20

9. Programs that you use frequently are known as ____ items.
- a. personal library
 - b. user account
 - c. taskbar
 - d. pinned

ANS: D PTS: 1 REF: 21

10. The Aero desktop theme feature that allows you to hover the mouse pointer over a taskbar displaying a thumbnail-sized preview of the program window and its contents is ____.
- a. Aero snap
 - b. Aero shake
 - c. Aero peek
 - d. Aero move

ANS: C PTS: 1 REF: 22

11. You can use a ____ *Always on top* setting so that it is always visible on top of other application windows.
- a. gadget's
 - b. toolbar's
 - c. menu's
 - d. pinned button's

ANS: A PTS: 1 REF: 23

12. Right-click your mouse to modify or ____ a gadget.
- a. add
 - b. close
 - c. view
 - d. hide

ANS: B PTS: 1 REF: 23

13. The application in the Accessories folder that helps you find and organize files and folders is ____.
- a. Paint
 - b. Windows Explorer
 - c. Notepad
 - d. Calculator

ANS: B PTS: 1 REF: 24

14. An Accessories folder called ____ includes a collection of utilities that you can use to keep your computer running smoothly.
- a. Windows Explorer
 - b. System Tools
 - c. Ease of Access
 - d. Control Panel

ANS: B PTS: 1 REF: 24

15. Which of the following applications in the Accessories folder allows an alternative to the Print Screen key for capturing what's on your screen?
- a. Paint
 - b. Snipping Tool
 - c. WordPad
 - d. Calculator

ANS: B PTS: 1 REF: 24

16. A text editor that you can use in a pinch if you don't have word-processing software is ____.
- a. Notepad
 - b. Textpad
 - c. Microsoft Word
 - d. Word Editor

ANS: A PTS: 1 REF: 24

17. Another Accessories subfolder that offers tools to configure your computer for adaptive use is ____.
- a. Paint
 - b. Windows Explorer
 - c. Snipping Tool
 - d. Ease of Access

ANS: D PTS: 1 REF: 24

18. The ____ contains some of the most important tools for configuring and customizing Windows.
- a. Control Panel
 - c. Start menu

27. The ____ key can be used to cancel an action or close a menu.

- a. Esc
- b. Alt
- c. F3
- d. Windows

ANS: A PTS: 1 REF: 26

28. A ____ is an input device that controls an on-screen pointer that's used to manipulate buttons, icons, and windows.

- a. DVD
- b. mouse
- c. USB flash drive
- d. printer

ANS: B PTS: 1 REF: 27

29. Most mice have two mouse buttons for clicking and a ____ for scrolling.

- a. pinned button
- b. scroll wheel
- c. center button
- d. back button

ANS: B PTS: 1 REF: 27

30. A mouse that plugs into a computer's USB expansion port and draws power from the computer to operate the mouse light and sensor is a ____.

- a. wireless mouse
- b. mechanical mouse
- c. wired mouse
- d. networked mouse

ANS: C PTS: 1 REF: 27

31. Holding down the left mouse button while moving the mouse is known as ____.

- a. double-clicking
- b. scrolling
- c. hovering
- d. dragging

ANS: D PTS: 1 REF: 27

32. Which of the following is NOT a tab in the Mouse Properties window?

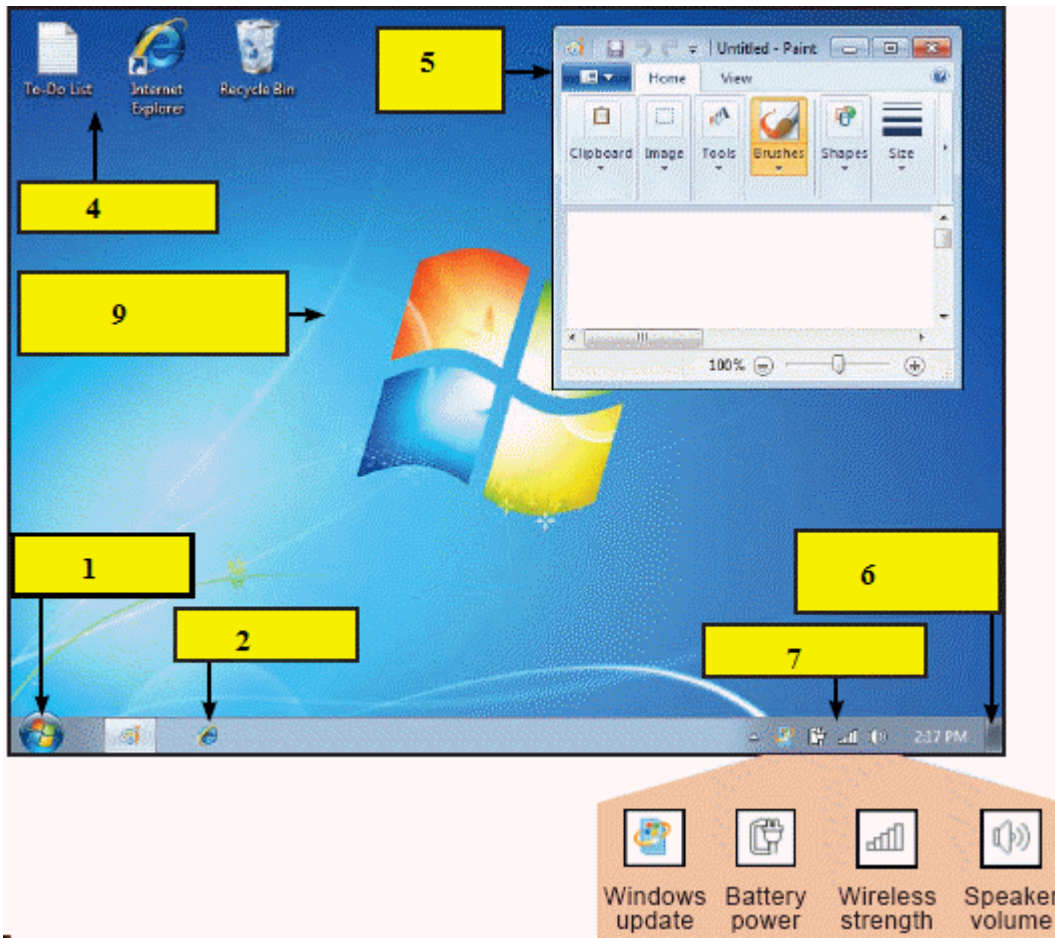
- a. Buttons
- b. Clicks
- c. Pointers
- d. Hardware

ANS: B PTS: 1 REF: 27

33. A ____ is a pointing device built into the system unit of a notebook or netbook computer.

- a. mouse
- b. touch screen
- c. trackpad
- d. keyboard

ANS: C PTS: 1 REF: 28



34. In the accompanying figure, item 1 is pointing to the ____.
- | | |
|------------------|-----------------|
| a. Start button | c. Paint window |
| b. desktop icons | d. pinned items |
- ANS: A PTS: 1 REF: 20
35. In the accompanying figure, item 6 is pointing to the ____.
- | | |
|------------------------|----------------------|
| a. Start button | c. notification area |
| b. Show Desktop button | d. pinned items |
- ANS: B PTS: 1 REF: 20
36. In the accompanying figure, item 7 is pointing to the ____.
- | | |
|----------------------|------------------------------------|
| a. Start button | c. Show Desktop button |
| b. notification area | d. customizable desktop background |
- ANS: B PTS: 1 REF: 20
37. In the accompanying figure, item 4 is pointing to the ____.
- | | |
|------------------------|----------------------|
| a. Show Desktop button | c. notification area |
| b. Start button | d. desktop icons |
- ANS: D PTS: 1 REF: 28
38. In the accompanying figure, item 2 is pointing to the ____.
- | | |
|------------------------|------------------|
| a. Show Desktop button | c. desktop icons |
|------------------------|------------------|

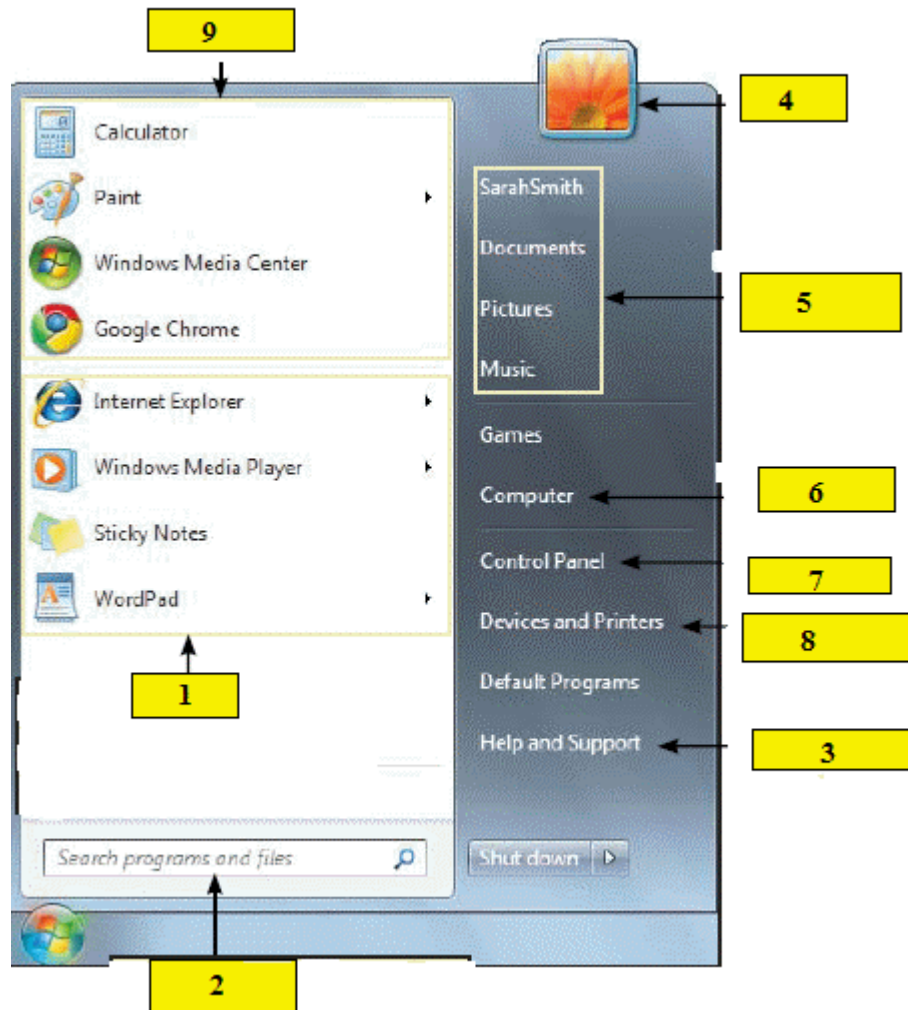
b. notification area

d. pinned items

ANS: D

PTS: 1

REF: 28



39. In the accompanying figure, item 2 is pointing to the ____.

a. recently used programs

c. user account

b. search box

d. pinned items

ANS: B

PTS: 1

REF: 21

40. In the accompanying figure, item 4 is pointing to the ____.

a. search box

c. personal libraries

b. recently used programs

d. user account

ANS: D

PTS: 1

REF: 21

Case-Based Critical Thinking Questions

Case 2-1

Laura has just purchased a new computer and is excited to start using it. This is Laura's first computer and she is still learning how to use it.

41. Laura needs to find the specifications of her computer. She needs to document if her computer is a 32-bit or 64-bit version. She needs to ____.
- type 32-bit in the search box
 - open the Control Panel, click System and Security, then System
 - open Windows Explorer and find the Version folder.
 - ask a friend to help her

ANS: B PTS: 1 REF: 19 TOP: Critical Thinking

42. Laura is reviewing her work schedule for the week and needs to find her meetings. In order to quickly find the specific dates and times, Laura should ____.
- review her cell phone calendar
 - double-click her calendar gadget
 - call the office and ask for times and dates
 - search online

ANS: B PTS: 1 REF: 23 TOP: Critical Thinking

43. Laura needs to prepare a report with screenshots. In order to do this, Laura should ____.
- use the Control Panel
 - use the Snipping Tool
 - use a Paint accessory
 - copy and paste a picture to the desktop

ANS: B PTS: 1 REF: 24 TOP: Critical Thinking

COMPLETION

1. Most of today's computers have _____ microprocessors.

ANS: 64-bit

PTS: 1 REF: 19

2. The _____ at the bottom of the screen includes the Start button and the notification area.

ANS: taskbar

PTS: 1 REF: 20

3. The _____ button moves open windows out of the way and brings you back to the desktop.

ANS: Show Desktop

PTS: 1 REF: 20

4. The _____ feature is activated by dragging a window to the top of the screen, enlarging it to the full size of the desktop.

ANS: Aero snap

PTS: 1 REF: 22

5. You can select _____ that you would like to use and park them on your desktop.

ANS: gadgets

PTS: 1 REF: 23

6. An accessories subfolder called _____ offers tools to configure your computer for adaptive use.

ANS: Ease of Access

PTS: 1 REF: 24

7. The _____ contains some of the most important tools for configuring and customizing Windows.

ANS: Control Panel

PTS: 1 REF: 25

8. Virtually every PC software package sports a Windows-based _____.

ANS:

GUI

graphical user interface

GUI (graphical user interface)

graphical user interface (GUI)

PTS: 1 REF: 26

9. A(n) _____ mouse contains a transmitter that sends the mouse position to your computer.

ANS: wireless

PTS: 1 REF: 27

10. A(n) _____ includes buttons that perform the same functions as mouse buttons.

ANS:

trackpad

touchpad

mousepad

PTS: 1 REF: 26

ESSAY

1. List the different versions of Microsoft Windows in the order they were introduced, starting with the earliest, and describe their relationships with each other, if any.

ANS:

The first commercially successful version of Windows was Microsoft Windows 3.1, followed by Windows 95, which offered significant new features. Windows 98 was released as an upgrade to Windows 95. Windows Me (Millennium Edition) became available in mid-2000. Microsoft also released a line of Windows NT/2000 operating systems, originally designed for networked environments. Windows XP, introduced in late 2001, unified the 98/Me and NT/2000 lines. Windows Vista became available in 2007 followed by Windows 7 in 2009.

PTS: 1 REF: 19 TOP: Critical Thinking

2. Describe the Windows-based graphical user interface and what it includes.

ANS:

Windows defines the major user interface elements for PCs. A Windows-based graphical user interface, known as a GUI, is virtually on every PC. It includes icons, menus, dialog boxes, and toolbars that you can manipulate with the keyboard, mouse, and trackpad. The user interface provides two-way communication between you and your PC.

PTS: 1 REF: 26 TOP: Critical Thinking