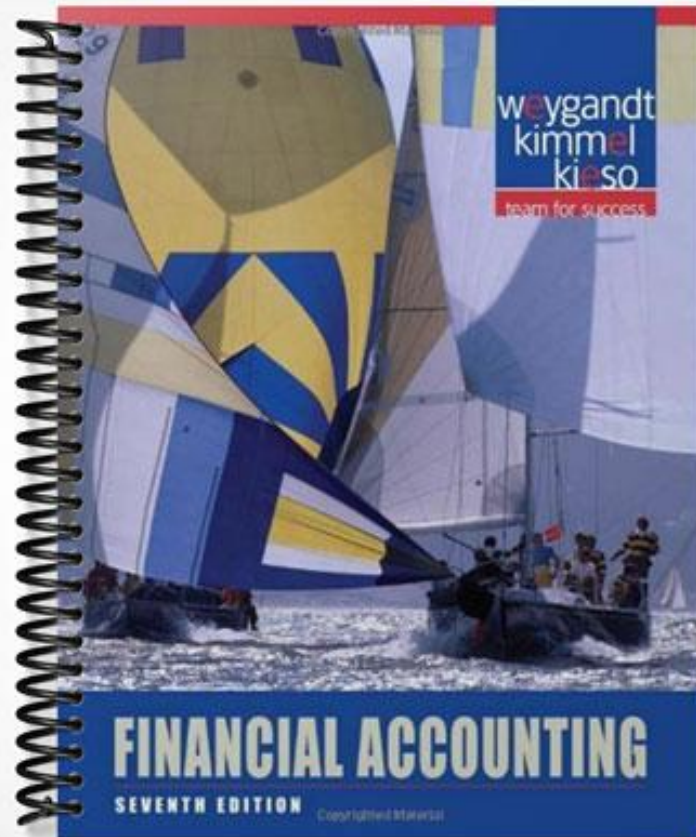


# TEST BANK



# CHAPTER 2

## THE RECORDING PROCESS

### SUMMARY OF QUESTIONS BY STUDY OBJECTIVES AND BLOOM'S TAXONOMY

Item	SO	BT	Item	SO	BT	Item	SO	BT	Item	SO	BT	Item	SO	BT
<b>True-False Statements</b>														
1.	1	K	9.	2	K	17.	3	K	25.	5	K	<sup>sg</sup> 33.	4	K
2.	1	K	10.	2	K	18.	3	K	26.	5	C	<sup>sg</sup> 34.	5	K
3.	1	K	11.	2	K	19.	4	K	27.	5	K	<sup>sg</sup> 35.	6	C
4.	1	K	12.	2	K	20.	4	K	28.	6	K	<sup>sg</sup> 36.	7	K
5.	2	K	13.	2	K	21.	4	K	29.	6	K	<sup>sg</sup> 37.	7	K
6.	2	K	14.	2	K	22.	4	K	30.	7	K			
7.	2	K	15.	3	K	23.	4	K	<sup>sg</sup> 31.	2	K			
8.	2	K	16.	3	K	24.	5	K	<sup>sg</sup> 32.	2	K			
<b>Multiple Choice Questions</b>														
38.	1	K	61.	2	K	84.	3	C	107.	4	K	130.	6	K
39.	1	K	62.	2	K	85.	3	AP	108.	4	K	131.	6	K
40.	1	K	63.	2	C	86.	3	AP	109.	4	C	132.	7	K
41.	1	C	64.	2	C	87.	3	K	110.	4	AN	133.	7	C
42.	1	K	65.	2	K	88.	3	K	111.	5	K	134.	7	K
43.	1	K	66.	2	K	89.	3	K	112.	5	K	135.	7	C
44.	1	K	67.	2	K	90.	3	K	113.	5	K	136.	7	K
45.	2	K	68.	2	K	91.	3	K	114.	5	K	137.	7	K
46.	2	K	69.	2	K	92.	3	C	115.	5	C	138.	7	C
47.	2	K	70.	2	C	93.	3	K	116.	5	K	<sup>sg</sup> 139.	1	K
48.	2	K	71.	2	K	94.	3	K	117.	5	K	<sup>st</sup> 140.	2	K
49.	2	K	72.	2	K	95.	3	K	118.	5	AP	<sup>sg</sup> 141.	2	K
50.	2	K	73.	2	K	96.	3	K	119.	6	K	<sup>st</sup> 142.	3	K
51.	2	K	74.	2	C	97.	4	K	120.	6	K	<sup>sg</sup> 143.	3	K
52.	2	K	75.	2	K	98.	4	K	121.	6	K	<sup>st</sup> 144.	4	K
53.	2	K	76.	2	K	99.	4	K	122.	6	K	<sup>sg</sup> 145.	4	K
54.	2	C	77.	2	C	100.	4	K	123.	6	K	<sup>sg</sup> 146.	4	K
55.	2	C	78.	2	AP	101.	4	K	124.	6	K	<sup>sg</sup> 147.	4	C
56.	2	C	79.	2	AP	102.	4	K	125.	6	K	<sup>st</sup> 148.	6	K
57.	2	K	80.	2	AP	103.	4	K	126.	6	K	<sup>sg</sup> 149.	6	K
58.	2	K	81.	3	AP	104.	4	C	127.	6	K	<sup>st</sup> 150.	7	K
59.	2	K	82.	3	AP	105.	4	K	128.	6	K	<sup>sg</sup> 151.	7	C
60.	2	K	83.	3	AP	106.	4	K	129.	6	K			
<b>Brief Exercises</b>														
152.	2	AP	155.	4	AP	157.	4	K	159.	6	AP	161.	7	AP
153.	2	C	156.	4	AP	158.	4	AP	160.	6	AP	162.	7	AP
154.	2	K												

<sup>sg</sup> This question also appears in the Study Guide.

<sup>st</sup> This question also appears in a self-test at the student companion website.

**SUMMARY OF QUESTIONS BY STUDY OBJECTIVES AND BLOOM'S TAXONOMY**

<b>Exercises</b>														
163.	1	AP	168.	2	C	173.	3	C	178.	5	AP	183.	7	AP
164.	1	C	169.	2	C	174.	3	AP	179.	6	AN	184.	7	AP
165.	2	C	170.	2	C	175.	3	C	180.	6	AP	185.	7	AP
166.	2	C	171.	2	C	176.	4	AP	181.	7	AN	186.	7	AN
167.	2	C	172.	4	AP	177.	5	AP	182.	7	AN			
<b>Completion Statements</b>														
187.	1	K	189.	2	K	191.	3	K	193.	4	K	195.	5	K
188.	2	K	190.	2	K	192.	4	K	194.	4	K	196.	7	K
<b>Short-Answer Essay</b>														
198.	1,2	C	201.	7	AN	204.	4	C	207.	4-6	S			
199.	2	C	202.	3	S	205.	5,6	C	208.	1	E			
200.	2	S	203.	3	C	206.	6	S	209.	2	S			

**SUMMARY OF STUDY OBJECTIVES BY QUESTION TYPE**

Item	Type	Item	Type	Item	Type	Item	Type	Item	Type	Item	Type	Item	Type
<b>Study Objective 1</b>													
1.	TF	4.	TF	40.	MC	43.	MC	163.	Ex	198.	SA		
2.	TF	38.	MC	41.	MC	44.	MC	164.	Ex	208.	SA		
3.	TF	39.	MC	42.	MC	139.	MC	187.	C				
<b>Study Objective 2</b>													
5.	TF	31.	TF	53.	MC	63.	MC	73.	MC	152.	BE	188.	C
6.	TF	32.	TF	54.	MC	64.	MC	74.	MC	153.	BE	189.	C
7.	TF	45.	MC	55.	MC	65.	MC	75.	MC	154.	BE	190.	C
8.	TF	46.	MC	56.	MC	66.	MC	76.	MC	165.	Ex	198.	SA
9.	TF	47.	MC	57.	MC	67.	MC	77.	MC	166.	Ex	199.	SA
10.	TF	48.	MC	58.	MC	68.	MC	78.	MC	167.	Ex	200.	SA
11.	TF	49.	MC	59.	MC	69.	MC	79.	MC	168.	Ex	209.	SA
12.	TF	50.	MC	60.	MC	70.	MC	80.	MC	169.	Ex		
13.	TF	51.	MC	61.	MC	71.	MC	140.	MC	170.	Ex		
14.	TF	52.	MC	62.	MC	72.	MC	141.	MC	171.	Ex		
<b>Study Objective 3</b>													
15.	TF	81.	MC	85.	MC	89.	MC	93.	MC	142.	MC	175.	Ex
16.	TF	82.	MC	86.	MC	90.	MC	94.	MC	143.	MC	191.	C
17.	TF	83.	MC	87.	MC	91.	MC	95.	MC	173.	Ex	202.	SA
18.	TF	84.	MC	88.	MC	92.	MC	96.	MC	174.	Ex	203.	SA
<b>Study Objective 4</b>													
19.	TF	33.	TF	101.	MC	106.	MC	144.	MC	156.	BE	192.	C
20.	TF	97.	MC	102.	MC	107.	MC	145.	MC	157.	BE	193.	C
21.	TF	98.	MC	103.	MC	108.	MC	146.	MC	158.	BE	194.	C
22.	TF	99.	MC	104.	MC	109.	MC	147.	MC	172.	Ex	204.	SA
23.	TF	100.	MC	105.	MC	110.	MC	155.	BE	176.	Ex	207.	SA

## SUMMARY OF STUDY OBJECTIVES BY QUESTION TYPE

Study Objective 5							
24. TF	27. TF	112. MC	115. MC	118. MC	178. Ex	207. SA	
25. TF	34. TF	113. MC	116. MC	176. Ex	195. C		
26. TF	111. MC	114. MC	117. MC	177. Ex	205. SA		
Study Objective 6							
28. TF	120. MC	124. MC	128. MC	148. MC	179. Ex	207. SA	
29. TF	121. MC	125. MC	129. MC	149. MC	180. Ex		
35. TF	122. MC	126. MC	130. MC	159. BE	205. SA		
119. MC	123. MC	127. MC	131. MC	160. BE	206. SA		
Study Objective 7							
30. TF	133. MC	137. MC	161. BE	183. Ex	196. C		
36. TF	134. MC	138. MC	162. BE	184. Ex	201. SA		
37. TF	135. MC	150. MC	181. Ex	185. Ex			
132. MC	136. MC	151. MC	182. Ex	186. Ex			

Note: TF = True-False  
MC = Multiple Choice

BE = Brief Exercise  
Ex = Exercise

C = Completion  
SA = Short-Answer Essay

The chapter also contains one set of ten Matching questions and six Short-Answer Essay questions. A summary table of all learning outcomes, including AACSB, AICPA, and IMA professional standards, is available on the Weygandt *Accounting Principles 9e* instructor web site.

## CHAPTER STUDY OBJECTIVES

- 1. Explain what an account is and how it helps in the recording process.** An account is a record of increases and decreases in specific asset, liability, and owner's equity items.
- 2. Define debits and credits and explain their use in recording business transactions.** The terms debit and credit are synonymous with left and right. Assets, dividends, and expenses are increased by debits and decreased by credits. Liabilities, common stock, retained earnings, and revenues are increased by credits and decreased by debits.
- 3. Identify the basic steps in the recording process.** The basic steps in the recording process are: (a) analyze each transaction for its effects on the accounts, (b) enter the transaction information in a journal, (c) transfer the journal information to the appropriate accounts in the ledger.
- 4. Explain what a journal is and how it helps in the recording process.** The initial accounting record of a transaction is entered in a journal before the data are entered in the accounts. A journal (a) discloses in one place the complete effects of a transaction, (b) provides a chronological record of transactions, and (c) prevents or locates errors because the debit and credit amounts for each entry can be readily compared.
- 5. Explain what a ledger is and how it helps in the recording process.** The ledger is the entire group of accounts maintained by a company. The ledger keeps in one place all the information about changes in specific account balances.

6. **Explain what posting is and how it helps in the recording process.** Posting is the transfer of journal entries to the ledger accounts. This phase of the recording process accumulates the effects of journalized transactions in the individual accounts.
7. **Prepare a trial balance and explain its purposes.** A trial balance is a list of accounts and their balances at a given time. Its primary purpose is to prove the equality of debits and credits after posting. A trial balance also uncovers errors in journalizing and posting and is useful in preparing financial statements.

### TRUE-FALSE STATEMENTS

1. A new account is opened for each transaction entered into by a business firm.  
Ans: F SO1 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
2. The recording process becomes more efficient and informative if all transactions are recorded in one account.  
Ans: F SO1 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
3. When the volume of transactions is large, recording them in tabular form is more efficient than using journals and ledgers.  
Ans: F SO1 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
4. An account is often referred to as a T-account because of the way it is constructed.  
Ans: T SO1 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
5. A debit to an account indicates an increase in that account.  
Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
6. If a revenue account is credited, the revenue account is increased.  
Ans: T SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
7. The normal balance of all accounts is a debit.  
Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
8. Debit and credit can be interpreted to mean increase and decrease, respectively.  
Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
9. The double-entry system of accounting refers to the placement of a double line at the end of a column of figures.  
Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
10. A credit balance in a liability account indicates that an error in recording has occurred.  
Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
11. The dividends account is a subdivision of the retained earnings account and appears as an expense on the income statement.  
Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
12. Revenues are a subdivision of retained earnings.  
Ans: T SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
13. Under the double-entry system, revenues must always equal expenses.  
Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

14. Transactions are entered in the ledger first and then they are analyzed in terms of their effect on the accounts.  
Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
15. Business documents can provide evidence that a transaction has occurred.  
Ans: T SO3 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
16. Each transaction must be analyzed in terms of its effect on the accounts before it can be recorded in a journal.  
Ans: T SO3 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
17. Transactions are entered in the ledger accounts and then transferred to journals.  
Ans: F SO3 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
18. All business transactions must be entered first in the general ledger.  
Ans: F SO3 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
19. A simple journal entry requires only one debit to an account and one credit to an account.  
Ans: T SO4 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
20. A compound journal entry requires several debits to one account and several credits to one account.  
Ans: F SO4 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
21. Transactions are recorded in alphabetic order in a journal.  
Ans: F SO4 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
22. A journal is also known as a book of original entry.  
Ans: T SO4 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
23. The complete effect of a transaction on the accounts is disclosed in the journal.  
Ans: T SO4 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
24. The account titles used in journalizing transactions need not be identical to the account titles in the ledger.  
Ans: F SO5 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
25. The chart of accounts is a special ledger used in accounting systems.  
Ans: F SO5 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
26. A general ledger should be arranged in the order in which accounts are presented in the financial statements, beginning with the balance sheet accounts.  
Ans: T SO5 BT: C K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
27. The number and types of accounts used by different business enterprises are the same if generally accepted accounting principles are being followed by the enterprises.  
Ans: F SO5 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting
28. Posting is the process of proving the equality of debits and credits in the trial balance.  
Ans: F SO6 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

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29. After a transaction has been posted, the reference column in the journal should not be blank.

Ans: T SO6 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

30. A trial balance does not prove that all transactions have been recorded or that the ledger is correct.

Ans: T SO7 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

### Additional True-False Questions

31. The double-entry system is a logical method for recording transactions and results in equal debits and credits for each transaction.

Ans: T SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

32. The normal balance of an expense is a credit.

Ans: F SO2 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

33. The journal provides a chronological record of transactions.

Ans: T SO4 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

34. The ledger is merely a bookkeeping device and therefore does not provide much useful data for management.

Ans: F SO5 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

35. The chart of accounts is a listing of the accounts and the account numbers which identify their location in the ledger.

Ans: T SO6 BT: C Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

36. The primary purpose of a trial balance is to prove the mathematical equality of the debits and credits after posting.

Ans: T SO7 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

37. The trial balance will not balance when incorrect account titles are used in journalizing or posting.

Ans: F SO7 BT: K Difficulty: Easy TOT: .5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

### Answers to True-False Statements

Item	Ans.	Item	Ans.	Item	Ans.	Item	Ans.	Item	Ans.	Item	Ans.	Item	Ans.
1.	F	7.	F	13.	F	19.	T	25.	F	31.	T	37.	F
2.	F	8.	F	14.	F	20.	F	26.	T	32.	F		
3.	F	9.	F	15.	T	21.	F	27.	F	33.	T		
4.	T	10.	F	16.	T	22.	T	28.	F	34.	F		
5.	F	11.	F	17.	F	23.	T	29.	T	35.	T		
6.	T	12.	T	18.	F	24.	F	30.	T	36.	T		

**MULTIPLE CHOICE QUESTIONS**

38. An account consists of
- one part.
  - two parts.
  - three parts.
  - four parts.

Ans: c SO1 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

39. The left side of an account is
- blank.
  - a description of the account.
  - the debit side.
  - the balance of the account.

Ans: c SO1 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

40. Which one of the following is *not* a part of an account?
- Credit side
  - Trial balance
  - Debit side
  - Title

Ans: b SO1 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

41. An account is a part of the financial information system and is described by all except which one of the following?
- An account has a debit and credit side.
  - An account is a source document.
  - An account may be part of a manual or a computerized accounting system.
  - An account has a title.

Ans: b SO1 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

42. The right side of an account
- is the correct side.
  - reflects all transactions for the accounting period.
  - shows all the balances of the accounts in the system.
  - is the credit side.

Ans: d SO1 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

43. An account consists of
- a title, a debit balance, and a credit balance.
  - a title, a left side, and a debit balance.
  - a title, a debit side, and a credit side.
  - a title, a right side, and a debit balance.

Ans: c SO1 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting



44. A T-account is
- a way of depicting the basic form of an account.
  - what the computer uses to organize bytes of information.
  - a special account used instead of a trial balance.
  - used for accounts that have both a debit and credit balance.

Ans: a SO1 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

45. Credits
- decrease both assets and liabilities.
  - decrease assets and increase liabilities.
  - increase both assets and liabilities.
  - increase assets and decrease liabilities.

Ans: b SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

46. A debit to an asset account indicates
- an error.
  - a credit was made to a liability account.
  - a decrease in the asset.
  - an increase in the asset.

Ans: d SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

47. The normal balance of any account is the
- left side.
  - right side.
  - side which increases that account.
  - side which decreases that account.

Ans: c SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

48. The double-entry system requires that each transaction must be recorded
- in at least two different accounts.
  - in two sets of books.
  - in a journal and in a ledger.
  - first as a revenue and then as an expense.

Ans: a SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

49. A credit is *not* the normal balance for which account listed below?
- Common Stock account
  - Revenue account
  - Liability account
  - Dividends account

Ans: d SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

50. Which one of the following represents the expanded basic accounting equation?
- Assets = Liabilities + Common Stock + Retained Earnings + Dividends – Revenue – Expenses.
  - Assets + Dividends + Expenses = Liabilities + Common Stock + Retained Earnings + Revenues.
  - Assets – Liabilities – Dividends = Common Stock + Retained Earnings + Revenues – Expenses.
  - Assets = Revenues + Expenses – Liabilities.

Ans: b SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

51. Which of the following correctly identifies normal balances of accounts?

- |    |                      |        |
|----|----------------------|--------|
| a. | Assets               | Debit  |
|    | Liabilities          | Credit |
|    | Stockholders' Equity | Credit |
|    | Revenues             | Debit  |
|    | Expenses             | Credit |
| b. | Assets               | Debit  |
|    | Liabilities          | Credit |
|    | Stockholders' Equity | Credit |
|    | Revenues             | Credit |
|    | Expenses             | Credit |
| c. | Assets               | Credit |
|    | Liabilities          | Debit  |
|    | Stockholders' Equity | Debit  |
|    | Revenues             | Credit |
|    | Expenses             | Debit  |
| d. | Assets               | Debit  |
|    | Liabilities          | Credit |
|    | Stockholders' Equity | Credit |
|    | Revenues             | Credit |
|    | Expenses             | Debit  |

Ans: d SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

52. The best interpretation of the word credit is the

- offset side of an account.
- increase side of an account.
- right side of an account.
- decrease side of an account.

Ans: c SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

53. In recording an accounting transaction in a double-entry system
- the number of debit accounts must equal the number of credit accounts.
  - there must always be entries made on both sides of the accounting equation.
  - the amount of the debits must equal the amount of the credits.
  - there must only be two accounts affected by any transaction.

Ans: c SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

54. An accounting convention is best described as
- an absolute truth.
  - an accounting custom.
  - an optional rule.
  - something that cannot be changed.

Ans: b SO2 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

55. A debit is *not* the normal balance for which account listed below?
- Dividends
  - Cash
  - Accounts Receivable
  - Service Revenue

Ans: d SO2 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

56. An accountant has debited an asset account for \$1,000 and credited a liability account for \$500. What can be done to complete the recording of the transaction?
- Nothing further must be done.
  - Debit a stockholders' equity account for \$500.
  - Debit another asset account for \$500.
  - Credit a different asset account for \$500.

Ans: d SO2 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

57. An accountant has debited an asset account for \$1,000 and credited a liability account for \$500. Which of the following would be an *incorrect* way to complete the recording of the transaction?
- Credit an asset account for \$500.
  - Credit another liability account for \$500.
  - Credit a stockholders' equity account for \$500.
  - Debit a stockholders' equity account for \$500.

Ans: d SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

58. Which of the following is *not* true of the terms debit and credit?
- They can be abbreviated as Dr. and Cr.
  - They can be interpreted to mean increase and decrease.
  - They can be used to describe the balance of an account.
  - They can be interpreted to mean left and right.

Ans: b SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

59. An account will have a credit balance if the
- credits exceed the debits.
  - first transaction entered was a credit.
  - debits exceed the credits.
  - last transaction entered was a credit.

Ans: a SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

60. For the basic accounting equation to stay in balance, each transaction recorded must
- affect two or less accounts.
  - affect two or more accounts.
  - always affect exactly two accounts.
  - affect the same number of asset and liability accounts.

Ans: b SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

61. Which of the following statements is true?
- Debits increase assets and increase liabilities.
  - Credits decrease assets and decrease liabilities.
  - Credits decrease assets and increase liabilities.
  - Debits decrease liabilities and decrease assets.

Ans: c SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

62. Assets normally show
- credit balances.
  - debit balances.
  - debit and credit balances.
  - debit or credit balances.

Ans: b SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

63. An awareness of the normal balances of accounts would help you spot which of the following as an error in recording?
- A debit balance in the dividends account
  - A credit balance in an expense account
  - A credit balance in a liabilities account
  - A credit balance in a revenue account

Ans: b SO2 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

64. If a company has overdrawn its bank balance, then
- its cash account will show a debit balance.
  - its cash account will show a credit balance.
  - the cash account debits will exceed the cash account credits.
  - it cannot be detected by observing the balance of the cash account.

Ans: b SO2 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

65. Which account below is *not* a subdivision of retained earnings?

- a. Dividends
- b. Revenues
- c. Expenses
- d. Common Stock

Ans: d SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

66. When a company pays dividends

- a. it doesn't have to be cash, it could be another asset.
- b. the dividends account will be increased with a credit.
- c. the retained earnings account will be directly increased with a debit.
- d. the dividends account will be decreased with a debit.

Ans: a SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

67. The Dividends account

- a. appears on the income statement along with the expenses of the business.
- b. must show transactions every accounting period.
- c. is increased with debits and decreased with credits.
- d. is not a proper subdivision of retained earnings.

Ans: c SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

68. Which of the following statements is *not* true?

- a. Expenses increase stockholders' equity.
- b. Expenses have normal debit balances.
- c. Expenses decrease stockholders' equity.
- d. Expenses are a negative factor in the computation of net income.

Ans: a SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

69. A credit to a liability account

- a. indicates an increase in the amount owed to creditors.
- b. indicates a decrease in the amount owed to creditors.
- c. is an error.
- d. must be accompanied by a debit to an asset account.

Ans: a SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

70. In the first month of operations, the total of the debit entries to the cash account amounted to \$900 and the total of the credit entries to the cash account amounted to \$600. The cash account has a(n)

- a. \$600 credit balance.
- b. \$900 debit balance.
- c. \$300 debit balance.
- d. \$300 credit balance.

Ans: c SO2 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

71. Martin's Mail Service purchased equipment for \$3,000. Martin paid \$500 in cash and signed a note for the balance. Martin debited the Equipment account, credited Cash and
- nothing further must be done.
  - debited the retained earnings account for \$2,500.
  - credited another asset account for \$500.
  - credited a liability account for \$2,500.

Ans: d SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

72. Taylor Industries purchased supplies for \$1,000. They paid \$500 in cash and agreed to pay the balance in 30 days. The journal entry to record this transaction would include a debit to an asset account for \$1,000, a credit to a liability account for \$500. Which of the following would be the correct way to complete the recording of the transaction?
- Credit an asset account for \$500.
  - Credit another liability account for \$500.
  - Credit the retained earnings account for \$500.
  - Debit the retained earnings account for \$500.

Ans: a SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

73. On January 14, Ericsson Industries purchased supplies of \$500 on account. The entry to record the purchase will include
- a debit to Supplies and a credit to Accounts Payable.
  - a debit to Supplies Expense and a credit to Accounts Receivable.
  - a debit to Supplies and a credit to Cash.
  - a debit to Accounts Receivable and a credit to Supplies.

Ans: a SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

74. On June 1, 2011, Alma Inc. reported a cash balance of \$12,000. During June, Alma made deposits of \$3,000 and made disbursements totalling \$17,000. What is the cash balance at the end of June?
- \$2,000 debit balance
  - \$15,000 debit balance
  - \$2,000 credit balance
  - \$5,000 credit balance

Ans: c SO2 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

75. At January 1, 2010, LeAnna Industries reported retained earnings of \$130,000. During 2011, LeAnna had a net loss of \$30,000 and paid dividends of \$20,000. At December 31, 2011, the amount of retained earnings is
- \$130,000.
  - \$140,000.
  - \$100,000.
  - \$80,000.

Ans: d SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

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76. Omega Company pays its employees twice a month, on the 7<sup>th</sup> and the 21<sup>st</sup>. On June 21, Omega Company paid employee salaries of \$4,000. This transaction would
- increase stockholders' equity by \$4,000.
  - decrease the balance in Salaries Expense by \$4,000.
  - decrease net income for the month by \$4,000.
  - be recorded by a \$4,000 debit to Salaries Payable and a \$4,000 credit to Salaries Expense.

Ans: c SO2 BT: K Difficulty: Medium TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

77. In the first month of operations for Widget Industries, the total of the debit entries to the cash account amounted to \$8,000 (\$4,000 investment by the owner and revenues of \$4,000). The total of the credit entries to the cash account amounted to \$5,000 (purchase of equipment \$2,000 and payment of expenses \$3,000). At the end of the month, the cash account has a(n)
- \$2,000 credit balance.
  - \$2,000 debit balance.
  - \$3,000 debit balance.
  - \$3,000 credit balance.

Ans: c SO2 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

78. Rusthe Company showed the following balances at the end of its first year:

Cash	\$ 14,000
Prepaid insurance	1,400
Accounts receivable	7,000
Accounts payable	5,600
Notes payable	8,400
Common stock	2,800
Dividends	1,400
Revenues	42,000
Expenses	35,000

What did Rusthe Company show as total credits on its trial balance?

- \$60,200
- \$58,800
- \$57,400
- \$61,600

Ans: b SO2 BT: AP Difficulty: Medium TOT: 1.5 min. AACSB: RT AICPA BB: CT AICPA PC: PS

79. Ayala Company showed the following balances at the end of its first year:

Cash	\$ 5,000
Prepaid insurance	500
Accounts receivable	2,500
Accounts payable	2,000
Notes payable	3,000
Common stock	1,000
Dividends	500
Revenues	15,000
Expenses	12,500

What did Ayala Company show as total credits on its trial balance?

- a. \$21,500
- b. \$21,000
- c. \$20,500
- d. \$22,000

Ans: b SO2 BT: AP Difficulty: Medium TOT: 1.5 min. AACSB: RT AICPA BB: CT AICPA PC: PS

80. During February 2011, its first month of operations, the owner of Alona Enterprises invested cash of \$50,000. Alona had cash revenues of \$8,000 and paid expenses of \$14,000. Assuming no other transactions impacted the cash account, what is the balance in Cash at February 28?
- a. \$6,000 credit
  - b. \$44,000 debit
  - c. \$58,000 debit
  - d. \$36,000 credit

Ans: b SO2 BT: AP Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

81. At January 31, 2011, the balance in Bota Inc.'s supplies account was \$250. During February, Bota purchased supplies of \$300 and used supplies of \$400. At the end of February, the balance in the supplies account should be
- a. \$250 debit.
  - b. \$350 credit.
  - c. \$950 debit.
  - d. \$150 debit.

Ans: d SO3 BT: AP Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

82. At December 1, 2011, Gibson Company's accounts receivable balance was \$1,800. During December, Gibson had credit revenues of \$7,500 and collected accounts receivable of \$6,000. At December 31, 2011, the accounts receivable balance is
- a. \$1,800 debit.
  - b. \$3,300 debit.
  - c. \$9,300 debit.
  - d. \$3,300 credit.

Ans: b SO3 BT: AP Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

83. At October 1, 2011, Padilla Industries had an accounts payable balance of \$30,000. During the month, the company made purchases on account of \$25,000 and made payments on account of \$40,000. At October 31, 2011, the accounts payable balance is
- a. \$30,000.
  - b. \$10,000.
  - c. \$15,000.
  - d. \$40,000.

Ans: c SO3 BT: AP Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting



84. During 2011, its first year of operations, Yaspo's Bakery had revenues of \$80,000 and expenses of \$44,000. The business paid dividends of \$24,000. What is the amount of stockholders' equity at December 31, 2011?
- \$0
  - \$24,000 debit
  - \$12,000 credit
  - \$36,000 credit

Ans: c SO3 BT: C Difficulty: Medium TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

85. On July 7, 2011, Anaya Enterprises performed cash services of \$1,400. The entry to record this transaction would include
- a debit to Service Revenue of \$1,400.
  - a credit to Accounts Receivable of \$1,400.
  - a debit to Cash of \$1,400.
  - a credit to Accounts Payable of \$1,400.

Ans: c SO3 BT: AP Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

86. At September 1, 2011, Crews Co. reported stockholders' equity of \$136,000. During the month, Crews generated revenues of \$20,000, incurred expenses of \$12,000, purchased equipment for \$5,000 and paid dividends of \$2,000. What is the amount of stockholders' equity at September 30, 2011?
- \$136,000
  - \$8,000
  - \$137,000
  - \$142,000

Ans: d SO3 BT: AP Difficulty: Medium TOT: 1.5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

87. The final step in the recording process is to
- analyze each transaction.
  - enter the transaction in a journal.
  - prepare a trial balance.
  - transfer journal information to ledger accounts.

Ans: d SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

88. The usual sequence of steps in the transaction recording process is:
- journal → analyze → ledger.
  - analyze → journal → ledger.
  - journal → ledger → analyze.
  - ledger → journal → analyze.

Ans: b SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

89. In recording business transactions, evidence that an accounting transaction has taken place is obtained from
- business documents.
  - the Internal Revenue Service.
  - the public relations department.
  - the SEC.

Ans: a SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

90. After a business transaction has been analyzed and entered in the book of original entry, the next step in the recording process is to transfer the information to
- the company's bank.
  - stock holders' equity.
  - ledger accounts.
  - financial statements.

Ans: c SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

91. The first step in the recording process is to
- prepare financial statements.
  - analyze each transaction for its effect on the accounts.
  - post to a journal.
  - prepare a trial balance.

Ans: b SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

92. Evidence that would *not* help with determining the effects of a transaction on the accounts would be a(n)
- cash register sales tape.
  - bill.
  - advertising brochure.
  - check.

Ans: c SO3 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

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93. After transaction information has been recorded in the journal, it is transferred to the
- trial balance.
  - income statement.
  - book of original entry.
  - ledger.

Ans: d SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

94. The usual sequence of steps in the recording process is to analyze each transaction, enter the transaction in the
- journal, and transfer the information to the ledger accounts.
  - ledger, and transfer the information to the journal.
  - book of accounts, and transfer the information to the journal.
  - book of original entry, and transfer the information to the journal.

Ans: a SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

95. The final step in the recording process is to transfer the journal information to the
- trial balance.
  - financial statements.
  - ledger.
  - file cabinets.

Ans: c SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

96. The recording process occurs
- once a year.
  - once a month.
  - repeatedly during the accounting period.
  - infrequently in a manual accounting system.

Ans: c SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

97. A compound journal entry involves
- two accounts.
  - three accounts.
  - three or more accounts.
  - four or more accounts.

Ans: c SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

98. A journal provides
- the balances for each account.
  - information about a transaction in several different places.
  - a list of all accounts used in the business.
  - a chronological record of transactions.

Ans: d SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

99. When three or more accounts are required in one journal entry, the entry is referred to as a
- compound entry.
  - triple entry.
  - multiple entry.
  - simple entry.

Ans: a SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

100. When two accounts are required in one journal entry, the entry is referred to as a
- balanced entry.
  - simple entry.
  - posting.
  - nominal entry.

Ans: b SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

101. Another name for the journal is the
- listing.
  - book of original entry.
  - book of accounts.
  - book of source documents.

Ans: b SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

102. The standard format of a journal would *not* include
- a reference column.
  - an account title column.
  - a T-account.
  - a date column.

Ans: c SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

103. Transactions in a journal are initially recorded in
- account number order.
  - dollar amount order.
  - alphabetical order.
  - chronological order.

Ans: d SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

104. A journal is *not* useful for
- disclosing in one place the complete effect of a transaction.
  - preparing financial statements.
  - providing a record of transactions.
  - locating and preventing errors.

Ans: b SO4 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

105. A complete journal entry does *not* show
- the date of the transaction.
  - the new balance in the accounts affected by the transaction.
  - a brief explanation of the transaction.
  - the accounts and amounts to be debited and credited.

Ans: b SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

106. The name given to entering transaction data in the journal is
- chronicling.
  - listing.
  - posting.
  - journalizing.

Ans: d SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

107. The standard form of a journal entry has the
- debit account entered first and indented.
  - credit account entered first and indented.
  - debit account entered first at the extreme left margin.
  - credit account entered first at the extreme left margin.

Ans: c SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

108. When journalizing, the reference column is
- left blank.
  - used to reference the source document.
  - used to reference the journal page.
  - used to reference the financial statements.

Ans: a SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

109. On June 1, 2011 Quang Le buys a copier machine for his business and finances this purchase with cash and a note. When journalizing this transaction, he will
- use two journal entries.
  - make a compound entry.
  - make a simple entry.
  - list the credit entries first, which is proper form for this type of transaction.

Ans: b SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

110. Which of the following journal entries is recorded correctly and in the standard format?
- |    |                           |       |       |
|----|---------------------------|-------|-------|
| a. | Wages Expense .....       | 600   |       |
|    | Cash .....                |       | 1,500 |
|    | Advertising Expense ..... | 900   |       |
| b. | Wages Expense .....       |       | 600   |
|    | Advertising Expense ..... |       | 900   |
|    | Cash .....                | 1,500 |       |
| c. | Cash .....                | 1,500 |       |
|    | Wages Expense .....       |       | 600   |
|    | Advertising Expense ..... |       | 900   |
| d. | Wages Expense .....       | 600   |       |
|    | Advertising Expense ..... | 900   |       |
|    | Cash .....                |       | 1,500 |

Ans: d SO4 BT: AN Difficulty: Easy TOT: 1 min. AACSB: Analysis AICPA BB: CT AICPA PC: PS

111. The ledger should be arranged in
- alphabetical order.
  - chronological order.
  - dollar amount order.
  - financial statement order.

Ans: d SO5 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

112. The entire group of accounts maintained by a company is called the
- chart of accounts.
  - general journal.
  - general ledger.
  - trial balance.

Ans: c SO5 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

113. An accounting record of the balances of all assets, liabilities, and stockholders' equity accounts is called a
- compound entry.
  - general journal.
  - general ledger.
  - chart of accounts.

Ans: c SO5 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

114. The usual ordering of accounts in the general ledger is
- assets, liabilities, common stock, retained earnings, dividends, revenues, and expenses.
  - assets, liabilities, dividends, common stock, retained earnings, expenses, and revenues.
  - liabilities, assets, common stock, retained earnings, revenues, expenses, and dividends.

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d. common stock, retained earnings, assets, liabilities, dividends, expenses, and revenues.

Ans: a SO5 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

115. Management could determine the amounts due from customers by examining which ledger account?

- a. Service Revenue
- b. Accounts Payable
- c. Accounts Receivable
- d. Supplies

Ans: c SO5 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

116. The ledger accounts should be arranged in

- a. chronological order.
- b. alphabetical order.
- c. financial statement order.
- d. order of appearance in the journal.

Ans: c SO5 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

117. A three column form of account is so named because it has columns for

- a. debit, credit, and account name.
- b. debit, credit, and reference.
- c. debit, credit, and balance.
- d. debit, credit, and date.

Ans: c SO5 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

118. On August 13, 2011, Merrill Enterprises purchased office equipment for \$1,500 and office supplies of \$300 on account. Which of the following journal entries is recorded correctly and in the standard format?

a. Office Equipment .....	1,500	
Account Payable .....		1,800
Office Supplies.....	300	
b. Office Equipment. ....		1,500
Office Supplies.....		300
Accounts Payable .....	1,800	
c. Accounts Payable .....	1,800	
Office Equipment.....		1,500
Office Supplies .....		300
d. Office Equipment .....	1,500	
Office Supplies.....	300	
Accounts Payable. ....		1,800

Ans: d SO5 BT: AP Difficulty: Medium TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

119. Robitaille Company received a cash advance of \$500 from a customer. As a result of this event,

- a. assets increased by \$500.
- b. stockholders' equity increased by \$500.
- c. liabilities decreased by \$500.
- d. both a and b.

Ans: a SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

120. Pastorek Company purchased equipment for \$1,800 cash. As a result of this event,
- a. stockholders' equity decreased by \$1,800.
  - b. total assets increased by \$1,800.
  - c. total assets remained unchanged.
  - d. Both a and b.

Ans: c SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

121. Root Company provided consulting services and billed the client \$2,500. As a result of this event,
- a. assets remained unchanged.
  - b. assets increased by \$2,500.
  - c. stockholders' equity increased by \$2,500.
  - d. Both b and c.

Ans: d SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

122. The first step in posting involves
- a. entering in the appropriate ledger account the date, journal page, and debit amount shown in the journal.
  - b. writing in the journal the account number to which the debit amount was posted.
  - c. writing in the journal the account number to which the credit amount was posted.
  - d. entering in the appropriate ledger account the date, journal page, and credit amount shown in the journal.

Ans: a SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

123. A chart of accounts usually starts with
- a. asset accounts.
  - b. expense accounts.
  - c. liability accounts.
  - d. revenue accounts.

Ans: a SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

124. The procedure of transferring journal entries to the ledger accounts is called
- a. journalizing.
  - b. analyzing.
  - c. reporting.
  - d. posting.

Ans: d SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

125. A number in the reference column in a general journal indicates
- a. that the entry has been posted to a particular account.
  - b. the page number of the journal.



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- c. the dollar amount of the transaction.
- d. the date of the transaction.

Ans: a SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

126. A chart of accounts for a business firm
- a. is a graph.
  - b. indicates the amount of profit or loss for the period.
  - c. lists the accounts and account numbers that identify their location in the ledger.
  - d. shows the balance of each account in the general ledger.

Ans: c SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

127. Posting
- a. should be performed in account number order.
  - b. accumulates the effects of journalized transactions in the individual accounts.
  - c. involves transferring all debits and credits on a journal page to the trial balance.
  - d. is accomplished by examining ledger accounts and seeing which ones need updating.

Ans: b SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

128. After journal entries are posted, the reference column
- a. of the general journal will be blank.
  - b. of the general ledger will show journal page numbers.
  - c. of the general journal will show "Dr" or "Cr".
  - d. of the general ledger will show account numbers.

Ans: b SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

129. The explanation column of the general ledger
- a. is completed without exception.
  - b. is nonexistent.
  - c. is used infrequently.
  - d. shows account titles.

Ans: c SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

130. A numbering system for a chart of accounts
- a. is prescribed by GAAP.
  - b. is uniform for all businesses.
  - c. usually starts with income statement accounts.
  - d. usually starts with balance sheet accounts.

Ans: d SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

131. The first step in designing a computerized accounting system is the creation of the
- a. general ledger.
  - b. general journal.
  - c. trial balance.
  - d. chart of accounts.

Ans: d SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

132. The steps in preparing a trial balance include all of the following *except*
- listing the account titles and their balances.
  - totaling the debit and credit columns.
  - proving the equality of the two columns.
  - transferring journal amounts to ledger accounts.

Ans: d SO7 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

133. A trial balance may balance even when each of the following occurs *except* when
- a transaction is not journalized.
  - a journal entry is posted twice.
  - incorrect accounts are used in journalizing.
  - a transposition error is made.

Ans: d SO7 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

134. A list of accounts and their balances at a given time is called a(n)
- journal.
  - posting.
  - trial balance.
  - income statement.

Ans: c SO7 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

135. If the sum of the debit column equals the sum of the credit column in a trial balance, it indicates
- no errors have been made.
  - no errors can be discovered.
  - that all accounts reflect correct balances.
  - the mathematical equality of the accounting equation.

Ans: d SO7 BT: C Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

136. A trial balance is a listing of
- transactions in a journal.
  - the chart of accounts.
  - general ledger accounts and balances.
  - the totals from the journal pages.

Ans: c SO7 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

137. Customarily, a trial balance is prepared
- at the end of each day.
  - after each journal entry is posted.
  - at the end of an accounting period.
  - only at the inception of the business.

Ans: c SO7 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

138. A trial balance would only help in detecting which one of the following errors?
- A transaction that is not journalized
  - A journal entry that is posted twice
  - Offsetting errors are made in recording the transaction
  - A transposition error when transferring the debit side of journal entry to the ledger

Ans: d SO7 BT: C Difficulty: Medium TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

Additional Multiple Choice Questions

139. An account is an individual accounting record of increases and decreases in specific
- liabilities.
  - assets.
  - expenses.
  - assets, liabilities, and stockholders' equity items.

Ans: d SO1 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

140. A debit is *not* the normal balance for which of the following?
- Asset account
  - Dividends account
  - Expense account
  - Common Stock account

Ans: d SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

141. Which of the following rules is *incorrect*?
- Credits decrease the dividends account.
  - Debits increase the common stock account.
  - Credits increase revenue accounts.
  - Debits decrease liability accounts.

Ans: b SO2 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

142. Which of the following statements is false?
- Revenues increase stockholders' equity.
  - Revenues have normal credit balances.
  - Revenues are a positive factor in the computation of net income.
  - Revenues are increased by debits.

Ans: d SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

143. Which of the following is the correct sequence of steps in the recording process?
- Posting, journalizing, analyzing
  - Journalizing, analyzing, posting
  - Analyzing, posting, journalizing
  - Analyzing, journalizing, posting

Ans: d SO3 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

144. Which of the following is *false* about a journal?
- It discloses in one place the complete effects of a transaction.
  - It provides a chronological record of transactions.
  - It helps to prevent or locate errors because debit and credit amounts for each entry can be readily compared.
  - It keeps in one place all the information about changes in specific account balances.

Ans: d SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

145. Sternberg Company purchases equipment for \$1,200 and supplies for \$400 from Tran Co. for \$1,600 cash. The entry for this transaction will include a
- debit to Equipment \$1,200 and a debit to Supplies Expense \$400 for Tran.
  - credit to Cash for Tran.
  - credit to Accounts Payable for Sternberg.
  - debit to Equipment \$1,200 and a debit to Supplies \$400 for Sternberg.

Ans: d SO4 BT: K Difficulty: Medium TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

146. Wiser Inc. paid cash dividends of \$300.. The entry for this transaction will include a debit of \$300 to
- Dividends.
  - Retained Earnings.
  - Owner's Salary Expense.
  - Salaries Expense.

Ans: a SO4 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

147. On October 3, Josh Antonio, a carpenter, received a cash payment for services previously billed to a client. Josh paid his telephone bill, and he also bought equipment on credit. For the three transactions, at least one of the entries will include a
- credit to Retained Earnings.
  - credit to Notes Payable.
  - debit to Accounts Receivable.
  - credit to Accounts Payable.

Ans: d SO4 BT: C Difficulty: Medium TOT: 1.5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

148. Posting of journal entries should be done in
- account number order.
  - alphabetical order.
  - chronological order.
  - dollar amount order.

Ans: c SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

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149. The chart of accounts is a

- a. list of accounts and their balances at a given time.
- b. device used to prove the mathematical accuracy of the ledger.
- c. listing of the accounts and the account numbers which identify their location in the ledger.
- d. required step in the recording process.

Ans: c SO6 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

150. Which of the following is *incorrect* regarding a trial balance?

- a. It proves that the debits equal the credits after posting.
- b. It proves that the company has recorded all transactions.
- c. A trial balance uncovers errors in journalizing and posting.
- d. A trial balance is useful in the preparation of financial statements.

Ans: b SO7 BT: K Difficulty: Easy TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

151. A trial balance will *not* balance if

- a. a journal entry is posted twice.
- b. a wrong amount is used in journalizing.
- c. incorrect account titles are used in journalizing.
- d. a journal entry is only partially posted.

Ans: d SO7 BT: C Difficulty: Medium TOT: 1 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Answers to Multiple Choice Questions**

Item	Ans.	Item	Ans.	Item	Ans.	Item	Ans.	Item	Ans.	Item	Ans.	Item	Ans.
38.	c	55.	d	72.	a	89.	a	106.	d	123.	a	140.	d
39.	c	56.	d	73.	a	90.	c	107.	c	124.	d	141.	b
40.	b	57.	d	74.	c	91.	b	108.	a	125.	a	142.	d
41.	b	58.	b	75.	d	92.	c	109.	b	126.	c	143.	d
42.	d	59.	a	76.	c	93.	d	110.	d	127.	b	144.	d
43.	c	60.	b	77.	c	94.	a	111.	d	128.	b	145.	d
44.	a	61.	c	78.	b	95.	c	112.	c	129.	c	146.	a
45.	b	62.	b	79.	b	96.	c	113.	c	130.	d	147.	d
46.	d	63.	b	80.	b	97.	c	114.	a	131.	d	148.	c
47.	c	64.	b	81.	d	98.	d	115.	c	132.	d	149.	c
48.	a	65.	d	82.	b	99.	a	116.	c	133.	d	150.	b
49.	d	66.	a	83.	c	100.	b	117.	c	134.	c	151.	d
50.	b	67.	c	84.	c	101.	b	118.	d	135.	d		
51.	d	68.	a	85.	c	102.	c	119.	a	136.	c		
52.	c	69.	a	86.	d	103.	d	120.	c	137.	c		
53.	c	70.	c	87.	d	104.	b	121.	d	138.	d		
54.	b	71.	d	88.	b	105.	b	122.	a	139.	d		

**BRIEF EXERCISES****BE 152**

At June 1, 2011, Estrada Industries had an accounts receivable balance of \$12,000. During the month, the company performed credit services of \$30,000 and collected accounts receivable of \$27,000. What is the balance in accounts receivable at June 30, 2011?

**Solution 152**

The balance at the end of the month is \$10,000, calculated as follows:

Beginning accounts receivable	\$12,000
Add: Credit Sales	30,000
Less: Collections	<u>(27,000)</u>
Ending accounts receivable	<u>\$15,000</u>

SO2 BT: AP Difficulty: Easy TOT: 3 min. AACSB: RT AICPA BB: CT AICPA PC: PS

**BE 153**

J. B. Goode has the following transactions during April of the current year. Indicate (a) the effect on the accounting equation and (b) the debit-credit analysis.

- Apr. 1 Opens a law office, investing \$25,000 in cash.
- 4 Pays rent in advance for 6 months, \$10,800 cash.
- 16 Receives \$8,000 from clients for services provided.
- 27 Pays secretary \$3,000 salary.

**Solution 153**

(a) **Effect on Accounting Equation**

(b) **Debit-Credit Analysis**

The asset Cash is increased; the stockholders' equity account Common Stock is increased.

Debits increase assets:  
debit Cash \$25,000.  
Credits increase stockholders' equity:  
credit Common Stock \$25,000.

The asset Prepaid Rent is increased; the asset Cash is decreased.

Debits increase assets:  
debit Prepaid Rent \$10,800.  
Credits decrease assets:  
credit Cash \$10,800.

The asset Cash is increased; the revenue Service Revenue is increased.

Debits increase assets:  
debit Cash \$8,000.  
Credits increase revenues:  
credit Service Revenue \$8,000.

The expense Salaries Expense is increased; the asset Cash is decreased.

Debits increase expenses:  
debit Salaries Expense \$3,000.  
Credits decrease assets:  
credit Cash \$3,000.

SO2 BT: C Difficulty: Medium TOT: 6 min. AACSB: RT AICPA BB: CT AICPA PC: PS

**BE 154**

For each of the following accounts indicate the effect of a debit or a credit on the account and the normal balance. Increase (+), Decrease (-).

	<u>Debit</u>	<u>Credit</u>	<u>Normal Balance</u>
1. Salary expense.	_____	_____	_____
2. Accounts receivable.	_____	_____	_____
3. Service revenue.	_____	_____	_____
4. Common Stock.	_____	_____	_____
5. Dividends.	_____	_____	_____

**Solution 154**

	<u>Debit</u>	<u>Credit</u>	<u>Normal Balance</u>
1. Salary expense.	<u>+</u>	<u>-</u>	<u>Dr</u>
2. Accounts receivable.	<u>+</u>	<u>-</u>	<u>Dr</u>
3. Service revenue.	<u>-</u>	<u>+</u>	<u>Cr</u>
4. Common stock.	<u>-</u>	<u>+</u>	<u>Cr</u>
5. Dividends.	<u>+</u>	<u>-</u>	<u>Dr</u>

SO2 BT: K Difficulty: Easy TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**BE 155**

For each of the following transactions of Chen Inc., identify the account to be debited and the account to be credited.

1. Purchased 18-month insurance policy for cash.
2. Paid weekly payroll.
3. Purchased supplies on account.
4. Received utility bill to be paid at later date.

**Solution 155**

<u>Transaction</u>	<u>Debit</u>	<u>Credit</u>
1	Prepaid Insurance	Cash
2	Salaries Expense	Cash
3	Supplies	Accounts Payable
4	Utilities Expense	Utilities Payable

SO4 BT: AP Difficulty: Medium TOT: 4 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**BE 156**

Journalize the following business transactions in general journal form. Identify each transaction by number. You may omit explanations of the transaction.

1. Kevin Diaz invested \$50,000 cash in exchange for stock.
2. Hired an employee to be paid \$400 per week, starting tomorrow.
3. Paid two years' rent in advance, \$7,200.
4. Paid the worker's weekly wage.
5. Recorded revenue earned and received for the week, \$1,500.

**Solution 156**

1. Cash.....	50,000	
Common Stock.....		50,000
2. No entry, Not a transaction.		
3. Prepaid Rent.....	7,200	
Cash.....		7,200



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**Solution 156 (cont.)**

4. Wage Expense .....	400	
Cash .....		400
5. Cash.....	1,500	
Service Revenue .....		1,500

SO4 BT: AP Difficulty: Medium TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**BE 157**

Identify the impact on the accounting equation of the following transactions.

1. Purchased 36-month insurance policy for cash.
2. Purchased supplies on account.
3. Received utility bill to be paid at later date.
4. Paid utility bill previously accrued.

**Solution 157**

1. Net effect is no change: Increases assets and decreases assets.
2. Increases assets and increases liabilities.
3. Increases liabilities and decreases stockholders' equity.
4. Decreases assets and decreases liabilities

SO4 BT: K Difficulty: Easy TOT: 4 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**BE 158**

Journalize the following transactions for Mercado Company for June 2011, the company's first month of operations. You may omit explanations for the transactions.

1. Purchased equipment on account for \$4,000.
2. Billed customers \$5,000 for services performed.
3. Made payment of \$1,500 on account for equipment purchased earlier in month.
4. Collected \$2,400 on customer accounts.

**Solution 158**

1. Equipment .....	4,000	
Accounts Payable .....		4,000
2. Accounts Receivable .....	5,000	
Service Revenue .....		5,000
3. Accounts Payable.....	1,500	
Cash .....		1,500
4. Cash.....	2,400	
Accounts Receivable .....		2,400

SO4 BT: AP Difficulty: Medium TOT: 4 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**BE 159**

Use the information in BE 158 to answer the following questions.

1. What is the balance in Accounts Payable at June 30, 2011?
2. What is the balance in Accounts Receivable at June 30, 2011?

**Solution 159**

1. Accounts Payable at June 30, 2011:

Beginning accounts payable	\$ 0
Purchases on account	4,000
Payments on account	<u>(1,500)</u>
Ending accounts payable	<u>\$2,500</u>

2. Accounts Receivable at June 30, 2011:

Beginning accounts receivable	\$ 0
Billed to customers	5,000
Collections from customers	<u>(2,400)</u>
Ending accounts receivable	<u>\$2,600</u>

SO6 BT: AP Difficulty: Medium TOT: 6 min. AACSB: RT AICPA BB: CT AICPA PC: PS

**BE 160**

The transactions of the Buy It Now Store are recorded in the general journal below. You are to post the journal entries to T-accounts.

General Journal

Date	Account Titles	Debit	Credit
2011			
Aug. 5	Accounts Receivable	2,800	
	Service Revenue		2,800
10	Cash	4,000	
	Service Revenue		4,000
19	Rent Expense	1,000	
	Cash		1,000
25	Cash	1,400	
	Accounts Receivable		1,400

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**BE 160** (cont.)

<u>General Ledger</u>			
Cash		Accounts Receivable	
Service	Revenue	Rent	Expense

**Solution 160**

<u>General Ledger</u>			
Cash		Accounts Receivable	
8/10	4,000	8/19	1,000
8/25	1,400	8/5	2,800
8/31 Bal.	4,400	8/25	1,400
Service Revenue		Rent Expense	
	8/5	2,800	8/19
	8/10	4,000	1,000
	8/31 Bal.	6,800	8/31 Bal.
		1,000	

SO6 BT: AP Difficulty: Medium TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**BE 161**

Prepare a trial balance from the ledger accounts of Attica Company as of January 31, 2011.

Accounts Payable	\$ 500	Rent Expense	\$ 500
Accounts Receivable	2,000	Service Revenue	3,000
Cash	1,000	Supplies	200
Common Stock	2,200	Wages Expense	1,000
Dividends	1,000		

**Solution 161**

ATTICA COMPANY  
Trial Balance  
January 31, 2011

	Debit	Credit
Cash	\$1,000	
Accounts Receivable	2,000	
Supplies	200	
Accounts Payable		\$ 500
Common Stock		2,200
Dividends	1,000	
Service Revenue		3,000
Rent Expense	500	
Wages Expense	1,000	
	\$5,700	\$5,700

SO7 BT: AP Difficulty: Medium TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**BE 162**

Prepare a corrected trial balance for Luzon Company. All accounts should have a normal balance.

LUZON COMPANY  
Trial Balance  
For the Quarter Ended 3/31/11

	Debit	Credit
Cash	\$ 35,000	
Accounts Receivable		\$30,000
Prepaid Insurance	2,500	
Equipment	60,000	
Accounts Payable		25,000
Unearned Revenue	10,000	
Notes Payable		20,000
Common Stock		54,000
Dividends		1,500
Service Revenue		50,000
Salaries Expense	15,000	
Utilities Expense	5,000	
Rent Expense	10,000	
	\$137,500	\$180,500

**Solution 162**

LUZON COMPANY  
 Trial Balance  
 For the Quarter Ended 3/31/11

	<u>Debit</u>	<u>Credit</u>
Cash	\$ 35,000	
Accounts Receivable	30,000	
Prepaid Insurance	2,500	
Equipment	60,000	
Accounts Payable		\$ 25,000
Unearned Revenue		10,000
Notes Payable		20,000
Common Stock		54,000
Dividends	1,500	
Service Revenue		50,000
Salaries Expense	15,000	
Utilities Expense	5,000	
Rent Expense	10,000	
	<u>\$159,000</u>	<u>\$159,000</u>

## EXERCISES

### Ex. 163

The chart of accounts used by Phast Copy Company is listed below. You are to indicate the proper accounts to be debited and credited for the following transactions by writing the account number(s) in the appropriate boxes.

#### CHART OF ACCOUNTS

101 Cash	209 Unearned Revenue
112 Accounts Receivable	311 Common Stock
125 Paper Supplies	332 Dividends
157 Copy Machines	400 Photocopy Revenue
200 Note Payable	610 Advertising Expense
201 Accounts Payable	729 Rent Expense

	Number(s) of account(s) debited	Number(s) of account(s) credited
1. The company issues stock in exchange for \$90,000 cash.		
2. Purchased three photocopy machines for \$200,000, paying \$50,000 cash and signing a 5-year, 10% note for the remainder.		
3. Purchased \$5,000 paper supplies on credit.		
4. Cash photocopy revenue amounted to \$7,000.		
5. Paid \$500 cash for radio advertising.		
6. Paid \$800 on account for paper supplies purchased in transaction 3.		
7. The company paid dividends of \$1,500.		
8. Paid \$1,200 cash for rent for the current month.		
9. Received \$2,000 cash advance from a customer for future copying.		
10. Billed a customer for \$450 for photocopy work done.		

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	Number(s) of account(s) debited	Number(s) of account(s) credited
1. The company issues stock in exchange for \$90,000 cash.	101	311
2. Purchased three photocopy machines for \$200,000, paying \$50,000 cash and signing a 5-year, 10% note for the remainder.	157	101,200
3. Purchased \$5,000 paper supplies on credit.	125	201
4. Cash photocopy revenue amounted to \$7,000.	101	400
5. Paid \$500 cash for radio advertising.	610	101
6. Paid \$800 on account for paper supplies purchased in transaction 3.	201	101
7. The company paid dividends of \$1,500.	332	101
8. Paid \$1,200 cash for rent for the current month.	729	101
9. Received \$2,000 cash advance from a customer for future copying.	101	209
10. Billed a customer for \$450 for photocopy work done.	112	400

**Ex. 164**

Under a double-entry system, show how the entry in each statement is entered in the ledger by using debit or credit to indicate the increase or decrease in the affected account.

	<u>Debit or Credit</u>
1. An increase in Salary Expense.	_____
2. A decrease in Accounts Payable.	_____
3. An increase in Prepaid Insurance.	_____
4. An increase in Common Stock.	_____
5. A decrease in Office Supplies.	_____
6. An increase in Dividends.	_____
7. An increase in Service Revenue.	_____
8. A decrease in Accounts Receivable.	_____
9. An increase in Rent Expense.	_____
10. A decrease in Store Equipment.	_____

**Solution 164**

1. An increase in Salary Expense.	<u>Debit</u>
2. A decrease in Accounts Payable.	<u>Debit</u>
3. An increase in Prepaid Insurance.	<u>Debit</u>
4. An increase in Common Stock.	<u>Credit</u>
5. A decrease in Office Supplies.	<u>Credit</u>
6. An increase in Dividends.	<u>Debit</u>
7. An increase in Service Revenue.	<u>Credit</u>
8. A decrease in Accounts Receivable.	<u>Credit</u>
9. An increase in Rent Expense.	<u>Debit</u>
10. A decrease in Store Equipment.	<u>Credit</u>



**Ex. 165**

Selected transactions for Sweet Home, a property management company, in its first month of business, are as follows.

- Jan. 2 Issued stock to investors for \$15,000 cash.
- 3 Purchased used car for \$4,000 cash for use in business.
- 9 Purchased supplies on account for \$500.
- 11 Billed customers \$1,800 for services performed.
- 16 Paid \$200 cash for advertising.
- 20 Received \$700 cash from customers billed on January 11.
- 23 Paid creditor \$300 cash on balance owed.
- 28 Paid dividends of \$2,000.

**Instructions**

For each transaction indicate the following.

- (a) The basic type of account debited and credited (asset (A), liability (L), stockholders' equity (OE)).
- (b) The specific account debited and credited (cash, rent expense, service revenue, etc.).
- (c) Whether the specific account is increased (incr.) or decreased (decr).
- (d) The normal balance of the specific account.

Use the following format, in which the January 2 transaction is given as an example.

<u>Date</u>	<u>Account Debited</u>				<u>Account Credited</u>			
	(a) Basic <u>Type</u>	(b) Specific <u>Account</u>	(c) <u>Effect</u>	(d) Normal <u>Balance</u>	(a) Basic <u>Type</u>	(b) Specific <u>Account</u>	(c) <u>Effect</u>	(d) Normal <u>Balance</u>
Jan. 2	A	Cash	Incr.	Debit	OE	C. Cide, Capital	Incr.	Credit

**Solution 165**

<u>Date</u>	<u>Account Debited</u>				<u>Account Credited</u>			
	(a) <u>Basic Type</u>	(b) <u>Specific Account</u>	(c) <u>Effect</u>	(d) <u>Normal Balance</u>	(a) <u>Basic Type</u>	(b) <u>Specific Account</u>	(c) <u>Effect</u>	(d) <u>Normal Balance</u>
Jan. 2	A	Cash	Incr.	Debit	OE	Common Stock	Incr.	Credit
3	A	Equip.	Incr.	Debit	A	Cash	Decr.	Debit
9	A	Supplies	Incr.	Debit	L	Accts. Pay.	Incr.	Credit
11	A	Accts. Rec.	Incr.	Debit	OE	Service Revenue	Incr.	Credit
16	SE	Advert. Expense	Incr.	Debit	A	Cash	Decr.	Debit
20	A	Cash	Incr.	Debit	A	Accts. Rec.	Decr.	Debit
23	L	Accts. Pay.	Decr.	Credit	A	Cash	Decr.	Debit
28	SE	Dividends	Incr.	Debit	A	Cash	Decr.	Debit

SO2 BT: C Difficulty: Medium TOT: 10 min. AACSB: RT AICPA BB: CT AICPA PC: PS

**Ex. 166**

For the accounts listed below, indicate if the normal balance of the account is a debit or credit.

<u>Accounts</u>	<u>Normal Balance Debit or Credit</u>
1. Service Revenue	_____
2. Rent Expense	_____
3. Accounts Receivable	_____
4. Accounts Payable	_____
5. Retained Earnings	_____
6. Office Supplies	_____
7. Insurance Expense	_____
8. Dividends	_____
9. Office Building	_____
10. Notes Payable	_____

**Solution 166**

<u>Accounts</u>	<u>Normal Balance Debit or Credit</u>
1. Service Revenue	Credit
2. Rent Expense	Debit
3. Accounts Receivable	Debit
4. Accounts Payable	Credit
5. Retained Earnings	Credit
6. Office Supplies	Debit
7. Insurance Expense	Debit
8. Dividends	Debit
9. Office Building	Debit
10. Notes Payable	Credit

SO2 BT: C Difficulty: Easy TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 167**

For each of the following accounts, indicate the effects of (a) a debit and (b) the normal account balance.

1. Notes Payable
2. Prepaid Insurance
3. Salaries Expense
4. Repair Revenue
5. Equipment
6. Common Stock

**Solution 167**

	<u>Debit Effect</u>	<u>Normal Balance</u>
1. Notes Payable	Decrease	Credit
2. Prepaid Insurance	Increase	Debit
3. Salaries Expense	Increase	Debit
4. Repair Revenue	Decrease	Credit
5. Equipment	Increase	Debit
6. Common Stock	Decrease	Credit

SO2 BT: C Difficulty: Easy TOT: 7 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 168**

During an accounting period, a business has numerous transactions affecting each of the following accounts. State for each account whether it is likely to have (a) debit entries only, (b) credit entries only, or (c) both debit and credit entries.

- |                               |                              |
|-------------------------------|------------------------------|
| _____ (1) Advertising Expense | _____ (6) Dividends          |
| _____ (2) Service Revenue     | _____ (7) Cash               |
| _____ (3) Accounts Payable    | _____ (8) Salaries Expense   |
| _____ (4) Accounts Receivable | _____ (9) Notes Payable      |
| _____ (5) Common Stock        | _____ (10) Insurance Expense |

**Solution 168**

- |         |         |          |
|---------|---------|----------|
| (1) (a) | (5) (b) | (9) (c)  |
| (2) (b) | (6) (a) | (10) (a) |
| (3) (c) | (7) (c) |          |
| (4) (c) | (8) (a) |          |

SO2 BT: C Difficulty: Easy TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 169**

Eight transactions are recorded in the following T-accounts:

<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">CASH</th></tr> <tr><td style="width: 50%;">(1) 35,000</td><td style="width: 50%;">(2) 3,500</td></tr> <tr><td>(7) 22,500</td><td>(3) 1,950</td></tr> <tr><td></td><td>(4) 2,225</td></tr> <tr><td></td><td>(6) 8,000</td></tr> <tr><td></td><td>(8) 4,500</td></tr> </table>	CASH		(1) 35,000	(2) 3,500	(7) 22,500	(3) 1,950		(4) 2,225		(6) 8,000		(8) 4,500	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">ACCOUNTS RECEIVABLE</th></tr> <tr><td style="width: 50%;">(5) 27,500</td><td style="width: 50%;">(7) 22,500</td></tr> </table>	ACCOUNTS RECEIVABLE		(5) 27,500	(7) 22,500
CASH																	
(1) 35,000	(2) 3,500																
(7) 22,500	(3) 1,950																
	(4) 2,225																
	(6) 8,000																
	(8) 4,500																
ACCOUNTS RECEIVABLE																	
(5) 27,500	(7) 22,500																
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">SUPPLIES</th></tr> <tr><td style="width: 50%;">(3) 1,950</td><td style="width: 50%;"></td></tr> </table>	SUPPLIES		(3) 1,950		<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">EQUIPMENT</th></tr> <tr><td style="width: 50%;">(2) 13,500</td><td style="width: 50%;"></td></tr> </table>	EQUIPMENT		(2) 13,500									
SUPPLIES																	
(3) 1,950																	
EQUIPMENT																	
(2) 13,500																	
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">COMMON STOCK</th></tr> <tr><td style="width: 50%;"></td><td style="width: 50%;">(1) 35,000</td></tr> </table>	COMMON STOCK			(1) 35,000	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">SERVICE REVENUE</th></tr> <tr><td style="width: 50%;"></td><td style="width: 50%;">(5) 27,500</td></tr> </table>	SERVICE REVENUE			(5) 27,500								
COMMON STOCK																	
	(1) 35,000																
SERVICE REVENUE																	
	(5) 27,500																
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">ACCOUNTS PAYABLE</th></tr> <tr><td style="width: 50%;">(6) 8,000</td><td style="width: 50%;">(2) 10,000</td></tr> </table>	ACCOUNTS PAYABLE		(6) 8,000	(2) 10,000	<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">DIVIDENDS</th></tr> <tr><td style="width: 50%;">(8) 4,500</td><td style="width: 50%;"></td></tr> </table>	DIVIDENDS		(8) 4,500									
ACCOUNTS PAYABLE																	
(6) 8,000	(2) 10,000																
DIVIDENDS																	
(8) 4,500																	
<table border="1" style="width: 100%; border-collapse: collapse; text-align: center;"> <tr><th colspan="2">SALARIES EXPENSE</th></tr> <tr><td style="width: 50%;">(4) 2,225</td><td style="width: 50%;"></td></tr> </table>	SALARIES EXPENSE		(4) 2,225														
SALARIES EXPENSE																	
(4) 2,225																	

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**Ex. 169** (cont.)

Indicate for each debit and each credit: (a) whether an asset, liability, stockholders' equity, revenue, or expense account was affected and (b) whether the account was increased (+) or (-) decreased. Answers should be presented in the following chart form:

Transaction No.	<u>Account Debited</u>		<u>Account Credited</u>	
	Type	Effect	Type	Effect
(1) (Example)	Asset	+	Capital	+
(2)				
(3)				
(4)				
(5)				
(6)				
(7)				
(8)				

**Solution 169**

Transaction No.	<u>Account Debited</u>		<u>Account Credited</u>	
	Type	Effect	Type	Effect
(1) (Example)	Asset	+	Stock equity	+
(2)	Asset	+	Asset Liability	- +
(3)	Asset	+	Asset	-
(4)	Expense	+	Asset	-
(5)	Asset	+	Revenue	+
(6)	Liability	-	Asset	-
(7)	Asset	+	Asset	-
(8)	Stock equity	-	Asset	-

**Ex. 170**

For each of the following accounts indicate (a) the type of account (Asset, Liability, Stockholders' Equity, Revenue, Expense), (b) the debit and credit effects, and (c) the normal account balance.

Example

0. Cash
- Asset account
  - Debit increases, credit decreases
  - Normal balance - debit

---

Accounts

---

- |                        |                      |
|------------------------|----------------------|
| 1. Accounts Payable    | 5. Service Revenue   |
| 2. Accounts Receivable | 6. Insurance Expense |
| 3. Common Stock        | 7. Notes Payable     |
| 4. Dividends           | 8. Equipment         |

**Solution 170**

- |                                                                                                             |                                                                                                  |
|-------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------|
| 1. a. Liability account.<br>b. Debit decreases, credit increases.<br>c. Normal balance - credit.            | 5. a. Revenue account.<br>b. Debit decreases, credit increases.<br>c. Normal balance - credit.   |
| 2. a. Asset account.<br>b. Debit increases, credit decreases.<br>c. Normal balance - debit.                 | 6. a. Expense account.<br>b. Debit increases, credit decreases.<br>c. Normal balance - debit.    |
| 3. a. Stockholders' Equity account.<br>b. Debit decreases, credit increases.<br>c. Normal balance - credit. | 7. a. Liability account.<br>b. Debit decreases, credit increases.<br>c. Normal balance - credit. |
| 4. a. Stockholders' Equity account.<br>b. Debit increases, credit decreases.<br>c. Normal balance - debit.  | 8. a. Asset account.<br>b. Debit increases, credit decreases.<br>c. Normal balance - debit.      |

SO2 BT: C Difficulty: Easy TOT: 15 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 171**

For each transaction given, enter in the tabulation given below a "D" for debit and a "C" for credit to reflect the increases and decreases of the assets, liabilities, and stockholders' equity accounts. In some cases there may be a "D" and a "C" in the same box.

Transactions:

- Owner invests cash in the business.
- Pays insurance in advance for six months.
- Pays secretary's salary.
- Purchases office supplies on account.
- Pays electricity bill.
- Borrows money from local bank.
- Makes payment on account.
- Receives cash due from customers.

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**Ex. 171** (cont.)

9. Provides services on account.
10. Owner withdraws assets from the business.

	Transaction #									
	1	2	3	4	5	6	7	8	9	10
Assets										
Liabilities										
Common Stock										
Dividends										
Revenues										
Expenses										

**Solution 171**

	Transaction #									
	1	2	3	4	5	6	7	8	9	10
Assets	D	D,C	C	D	C	D	C	D,C	D	C
Liabilities				C		C	D			
Common Stock	C									
Dividends										D
Revenues									C	
Expenses			D		D					

SO2 BT: C Difficulty: Medium TOT: 15 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 172**

Journalize the following business transactions in general journal form. Identify each transaction by number. You may omit explanations of the transactions.

1. The company issues stock in exchange for \$35,000 cash.
2. Purchased \$400 of office supplies on credit.
3. Purchased office equipment for \$10,000, paying \$2,000 in cash and signed a 30-day, \$8,000, note payable.
4. Real estate commissions billed to clients amount to \$4,000.
5. Paid \$700 in cash for the current month's rent.
6. Paid \$200 cash on account for office supplies purchased in transaction 2.
7. Received a bill for \$600 for advertising for the current month.
8. Paid \$2,200 cash for office salaries.
9. The company paid dividends of \$1,200.
10. Received a check for \$3,000 from a client in payment on account for commissions billed in transaction 4.

**Solution 172**

1. Cash ..... 35,000

	Common Stock .....		35,000
2.	Office Supplies .....	400	
	Accounts Payable .....		400
3.	Office Equipment.....	10,000	
	Cash .....		2,000
	Notes Payable .....		8,000
4.	Accounts Receivable .....	4,000	
	Real Estate Commission Revenue.....		4,000
5.	Rent Expense.....	700	
	Cash .....		700
6.	Accounts Payable.....	200	
	Cash .....		200
7.	Advertising Expense.....	600	
	Accounts Payable .....		600
8.	Office Salaries Expense .....	2,200	
	Cash .....		2,200
9.	Dividends .....	1,200	
	Cash .....		1,200
10.	Cash.....	3,000	
	Accounts Receivable .....		3,000

SO4 BT: AP Difficulty: Medium TOT: 15 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 173**

Identify the accounts to be debited and credited for each of the following transactions.

1. The owner, S. Wonder, invested \$10,000 cash in the business.
2. Purchased supplies on account for \$1,000.
3. Billed customers \$2,000 for services performed.
4. Paid salaries of \$900.

**Solution 173**

	<u>Account Debited</u>	<u>Account Credited</u>
1.	Cash	Common Stock
2.	Supplies	Accounts Payable
3.	Accounts Receivable	Service Revenue
4.	Salaries Expense	Cash

SO3 BT: C Difficulty: Easy TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting



**Ex. 174**

Transactions for Tom Petty Company for the month of October are presented below. Journalize each transaction and identify each transaction by number. You may omit journal explanations.

1. Issued stock in exchange for \$40,000 cash.
2. Purchased land costing \$28,000 for cash.
3. Purchased equipment costing \$15,000 for \$3,000 cash and the remainder on credit.
4. Purchased supplies on account for \$800.
5. Paid \$1,000 for a one-year insurance policy.
6. Received \$3,000 cash for services performed.
7. Received \$4,000 for services previously performed on account.
8. Paid wages to employees for \$2,500.
9. Paid dividends of \$1,000.

**Solution 174**

1. Cash.....	40,000	
Common Stock .....		40,000
2. Land .....	28,000	
Cash .....		28,000
3. Equipment .....	15,000	
Cash .....		3,000
Accounts Payable .....		12,000
4. Supplies .....	800	
Accounts Payable .....		800
5. Prepaid Insurance .....	1,000	
Cash .....		1,000
6. Cash.....	3,000	
Service Revenue .....		3,000
7. Cash.....	4,000	
Accounts Receivable .....		4,000
8. Wages Expense .....	2,500	
Cash .....		2,500
9. Dividends .....	1,000	
Cash .....		1,000

**Ex. 175**

Match the basic step in the recording process described by each of the following statements.

- A. Analyze each transaction
- B. Enter each transaction in a journal
- C. Transfer journal information to ledger accounts

- \_\_\_ 1. This step is called posting.
- \_\_\_ 2. Business documents are examined to determine the effects of transactions on the accounts.
- \_\_\_ 3. This step is called journalizing.

**Solution 175**

- 1. C            2. A            3. B

SO3 BT: C Difficulty: Easy TOT: 2 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 176**

Prepare journal entries for each of the following transactions.

- 1. Performed services for customers on account \$5,000.
- 2. Purchased \$20,000 of equipment on account.
- 3. Received \$3,000 from customers in transaction 1.
- 4. The company paid dividends of \$1,000.

**Solution 176**

1. Accounts Receivable.....	5,000	
Service Revenue .....		5,000
2. Equipment.....	20,000	
Accounts Payable.....		20,000
3. Cash .....	3,000	
Accounts Receivable .....		3,000
4. Dividends .....	1,000	
Cash.....		1,000

SO4 BT: AP Difficulty: Easy TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 177**

Glynn Company is a newly organized business. The list of accounts to be opened in the general ledger is as follows:

Accounts Payable	Prepaid Insurance
Accounts Receivable	Prepaid Rent
Accumulated Depreciation	Rent Expense
Cash	Salary Expense
Depreciation Expense	Salaries Payable
Equipment	Service Revenue
Insurance Expense	Supplies
Common Stock	Supplies Expense
Dividends	

**Instructions**

Organize the accounts into the order in which they should appear in the ledger of Glynn Company and assign account numbers. Use the following system to assign account numbers.

1—199	Assets
200—299	Liabilities
300—399	Stockholders' Equity
400—499	Revenues
500—599	Expenses

**Solution 177**

There are several possible correct account number assignments. The following is one of the correct solutions.

- 101- Cash
- 112- Accounts Receivable
- 125- Supplies
- 130- Prepaid Insurance
- 140- Prepaid Rent
- 157- Equipment
- 158- Accumulated Depreciation
  
- 201- Accounts Payable
- 212- Salaries Payable
  
- 311- Common Stock
- 332- Dividends
  
- 400- Service Revenue
  
- 510- Salaries Expense
- 520- Supplies Expense
- 530- Rent Expense
- 540- Insurance Expense
- 550- Depreciation Expense

**Ex. 178**

The transactions of Medina Information Service are recorded in the general journal below. You are to post the journal entries to the accounts in the general ledger. After all entries have been posted, you are to prepare a trial balance on the form provided.

<u>General Journal</u>				J1
Date	Account Titles and Explanation	Ref.	Debit	Credit
2011				
Sept. 1	Cash		25,000	
	Common Stock			25,000
	(Issued stock for cash)			
4	Delivery Trucks		30,000	
	Cash			10,000
	Notes Payable			20,000
	(Paid cash and issued 2-year, 9%, note for delivery trucks)			
8	Rent Expense		1,000	
	Cash			1,000
	(Paid September rent)			
15	Prepaid Insurance		400	
	Cash			400
	(Paid one-year liability insurance)			
18	Cash		2,500	
	Delivery Revenue			2,500
	(Received cash for delivery services)			
20	Salaries Expense		500	
	Cash			500
	(Paid salaries for current period)			
25	Utility Expense		100	
	Accounts Payable			100
	(Received a bill for September utilities)			
30	Dividends		1,800	
	Cash			1,800
	(Paid dividends)			
30	Accounts Receivable		2,000	
	Delivery Revenue			2,000
	(Billed customer for delivery service)			

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Ex. 178 (cont.)

General Ledger

Cash			Account No. 101		
Date	Explanation	Ref.	Debit	Credit	Balance

---

Accounts Receivable			Account No. 112		
Date	Explanation	Ref.	Debit	Credit	Balance

---

Prepaid Insurance			Account No. 130		
Date	Explanation	Ref.	Debit	Credit	Balance

---

Delivery Trucks			Account No. 155		
Date	Explanation	Ref.	Debit	Credit	Balance

---

Accounts Payable			Account No. 201		
Date	Explanation	Ref.	Debit	Credit	Balance

---



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**Ex. 178** (cont.)

Notes Payable

Account No. 205

---

Date	Explanation	Ref.	Debit	Credit	Balance
------	-------------	------	-------	--------	---------

---

Common Stock

Account No. 311

---

Date	Explanation	Ref.	Debit	Credit	Balance
------	-------------	------	-------	--------	---------

---

Dividends

Account No. 332

---

Date	Explanation	Ref.	Debit	Credit	Balance
------	-------------	------	-------	--------	---------

---

Delivery Revenue

Account No. 400

---

Date	Explanation	Ref.	Debit	Credit	Balance
------	-------------	------	-------	--------	---------

---

Rent Expense

Account No. 719

---

Date	Explanation	Ref.	Debit	Credit	Balance
------	-------------	------	-------	--------	---------

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Ex. 178 (cont.)

Salaries Expense				Account No. 726	
Date	Explanation	Ref.	Debit	Credit	Balance

Utility Expense				Account No. 735	
Date	Explanation	Ref.	Debit	Credit	Balance

MEDINA INFORMATION SERVICE  
 Trial Balance  
 September 30, 2011

Accounts	Debit	Credit
----------	-------	--------

=====



## Solution 178

		<u>General Journal</u>		J1
Date	Account Titles and Explanation	Ref.	Debit	Credit
2011				
Sept. 1	Cash	101	25,000	
	Common Stock	311		25,000
	(Issued stock for cash)			
4	Delivery Trucks	155	30,000	
	Cash	101		10,000
	Notes Payable	205		20,000
	(Paid cash and issued 2-year, 9%, note for delivery trucks)			
8	Rent Expense	719	1,000	
	Cash	101		1,000
	(Paid September rent)			
15	Prepaid Insurance	130	400	
	Cash	101		400
	(Paid one-year liability insurance)			
18	Cash	101	2,500	
	Delivery Revenue	400		2,500
	(Received cash for delivery services)			
20	Salaries Expense	726	500	
	Cash	101		500
	(Paid salaries for current period)			
25	Utility Expense	735	100	
	Accounts Payable	201		100
	(Received a bill for September utilities)			
30	Dividends	332	1,800	
	Cash	101		1,800
	(Paid dividends)			
30	Accounts Receivable	112	2,000	
	Delivery Revenue	400		2,000
	(Billed customer for delivery service)			

**Solution 178** (cont.)General Ledger

Cash			Account No. 101		
Date	Explanation	Ref.	Debit	Credit	Balance
2011					
Sept. 1		J1	25,000		25,000
4		J1		10,000	15,000
8		J1		1,000	14,000
15		J1		400	13,600
18		J1	2,500		16,100
20		J1		500	15,600
30		J1		1,800	13,800

Accounts Receivable			Account No. 112		
Date	Explanation	Ref.	Debit	Credit	Balance
2011					
Sept. 30		J1	2,000		2,000

Prepaid Insurance			Account No. 130		
Date	Explanation	Ref.	Debit	Credit	Balance
2011					
Sept. 15		J1	400		400

Delivery Trucks			Account No. 155		
Date	Explanation	Ref.	Debit	Credit	Balance
2011					
Sept. 4		J1	30,000		30,000

Accounts Payable			Account No. 201		
Date	Explanation	Ref.	Debit	Credit	Balance
2011					
Sept. 25		J1		100	100

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**Solution 178 (cont.)**

Notes Payable			Account No. 205		
Date	Explanation	Ref.	Debit	Credit	Balance
2011 Sept. 4		J1		20,000	20,000

Common Stock			Account No. 311		
Date	Explanation	Ref.	Debit	Credit	Balance
2011 Sept. 1		J1		25,000	25,000

Dividends			Account No. 332		
Date	Explanation	Ref.	Debit	Credit	Balance
2011 Sept. 30		J1	1,800		1,800

Delivery Revenue			Account No. 400		
Date	Explanation	Ref.	Debit	Credit	Balance
2011 Sept. 18		J1		2,500	2,500
30		J1		2,000	4,500

Rent Expense			Account No. 719		
Date	Explanation	Ref.	Debit	Credit	Balance
2011 Sept. 8		J1	1,000		1,000

Salary Expense			Account No. 726		
Date	Explanation	Ref.	Debit	Credit	Balance
2011 Sept. 20		J1	500		500

**Solution 178** (cont.)

Utility Expense				Account No. 735	
Date	Explanation	Ref.	Debit	Credit	Balance
2011 Sept. 25		J1	100		100

**MEDINA INFORMATION SERVICE**  
Trial Balance  
September 30, 2011

Accounts	Debit	Credit
Cash	\$ 13,800	
Accounts Receivable	2,000	
Prepaid Insurance	400	
Delivery Trucks	30,000	
Accounts Payable		\$ 100
Notes Payable		20,000
Common Stock		25,000
Dividends	1,800	
Delivery Revenue		4,500
Rent Expense	1,000	
Salary Expense	500	
Utility Expense	100	
Totals	<u>\$49,600</u>	<u>\$49,600</u>

SO5 BT: AP Difficulty: Hard TOT: 25 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 179**

The bookkeeper for Dole Yard Service made a number of errors in journalizing and posting as described below:

1. A debit posting to accounts receivable for \$500 was omitted.
2. A payment of accounts payable for \$600 was credited to cash and debited to accounts receivable.
3. A credit to accounts receivable for \$450 was posted as \$45.
4. A cash purchase of equipment for \$561 was journalized as a debit to equipment and a credit to notes payable. The credit posting was made for \$516.
5. A debit posting of \$300 for purchase of supplies was credited to supplies.
6. A debit to repairs expense for \$571 was posted as \$517.
7. A debit posting for wages expense for \$900 was made twice.
8. A cash purchase of supplies for \$700 was journalized and posted as a debit to supplies for \$70 and a credit to cash for \$70.

**Instructions**

For each error, indicate (a) whether the trial balance will balance; if the trial balance will not balance, indicate (b) the amount of the difference, and (c) the trial balance column that will have the larger total. Consider each error separately. Use the following form, in which error (1) is given as an example.

<u>Error</u>	(A) <u>In Balance</u>	(B) <u>Difference</u>	(C) <u>Larger Column</u>
1	No	\$500	Credit

**Solution 179**

<u>Error</u>	(A) <u>In Balance</u>	(B) <u>Difference</u>	(C) <u>Larger Column</u>
1	No	\$500	Credit
2	Yes	—	—
3	No	405	Debit
4	No	45	Debit
5	No	600	Credit
6	No	54	Credit
7	No	900	Debit
8	Yes	—	—

SO6 BT: AN Difficulty: Hard TOT: 15 min. AACSB: Analysis AICPA BB: CT AICPA PC: PS

**Ex. 180**

Post the following transactions to T-accounts and determine each account's ending balance.

1. Supplies .....	2,500	
Accounts Payable .....		2,500
2. Accounts Receivable .....	4,000	
Service Revenue .....		4,000
3. Cash .....	3,500	
Accounts Receivable .....		3,500
4. Accounts Payable.....	1,000	
Cash .....		1,000

**Solution 180**

Cash		Accounts Payable	
3. 3,500	4. 1,000	4. 1,000	1. 2,500
Bal. 2,500			Bal. 1,500

**Solution 180** (cont.)

Accounts Receivable				Service Revenue			
2.	4,000	3.	3,500		2.	4,000	
Bal.	500				Bal.	4,000	

Supplies			
1.	2,500		
Bal.	2,500		

SO6 BT: AP Difficulty: Easy TOT: 6 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 181**

The trial balance of Drysdale Company shown below does not balance.

**DRYSDALE COMPANY**  
Trial Balance  
June 30, 2011

	<u>Debit</u>	<u>Credit</u>
Cash .....	\$ 2,600	
Accounts Receivable.....	7,600	
Supplies.....	600	
Equipment.....	8,300	
Accounts Payable .....		\$ 9,766
Common Stock .....		1,952
Dividends .....	1,500	
Service Revenue.....		15,200
Wages Expense.....	3,800	
Repair Expense .....	1,600	
Totals .....	<u>\$26,000</u>	<u>\$26,918</u>

An examination of the ledger and journal reveals the following errors:

- Each of the above listed accounts has a normal balance per the general ledger.
- Cash of \$270 received from a customer on account was debited to Cash \$720 and credited to Accounts Receivable \$720.
- A dividend of \$300 was posted as a credit to Dividends, \$300 and credit to Cash \$300.
- A debit of \$120 was not posted to Wages Expense.
- The purchase of equipment on account for \$700 was recorded as a debit to Repair Expense and a credit to Accounts Payable for \$700.
- Services were performed on account for a customer, \$310, for which Accounts Receivable was debited \$310 and Service Revenue was credited \$31.
- A payment on account for \$225 was credited to Cash for \$225 and credited to Accounts Payable for \$252.

**Instructions**

Prepare a correct trial balance.

**Solution 181**

DRYSDALE COMPANY  
Trial Balance  
June 30, 2011

	<u>Debit</u>	<u>Credit</u>
Cash [2,600 – 450 (2)].....	\$ 2,150	\$
Accounts Receivable [7,600 + 450 (2)].....	8,050	
Supplies .....	600	
Equipment [8,300 + 700 (5)].....	9,000	
Accounts Payable [9,766 – 477 (7)].....		9,289
Common Stock.....		1,952
Dividends [1,500 + 300 + 300 (3)] .....	2,100	
Service Revenue [15,200 + 279 (6)].....		15,479
Wages Expense [3,800 + 120 (4)].....	3,920	
Repair Expense [1,600 – 700 (5)].....	900	
Totals.....	<u>\$26,720</u>	<u>\$26,720</u>

SO7 BT: AN Difficulty: Hard TOT: 25 min. AACSB: Analysis AICPA BB: CT AICPA PC: PS

**Ex. 182**

Some of the following errors would cause the debit and credit columns of the trial balance to have unequal totals. For each of the four cases, state whether the error would cause unequal totals in the trial balance. If the error causes unequal totals, indicate the amount of difference between the columns and state whether the debit or credit is larger. Each case is to be considered independently of the others.

1. A payment of \$800 to a creditor was recorded by a debit to Accounts Payable of \$80 and a credit to Cash of \$800.
2. A \$480 payment for a printer was recorded by a debit to Computer Equipment of \$48 and a credit to Cash for \$48.
3. An account receivable in the amount of \$2,500 was collected in full. The collection was recorded by a debit to Cash for \$2,500 and a debit to Accounts Payable for \$2,500.
4. An account payable was paid by issuing a check for \$800. The payment was recorded by debiting Accounts Payable \$800 and crediting Accounts Receivable \$800.

**Solution 182**

1. The trial balance totals will be unequal. The credit column will be \$720 larger than the debit column.
2. The trial balance totals will be misstated but not unequal.

**Solution 182** (cont.)

3. The trial balance totals will be unequal. The debit column will be \$5,000 larger than the credit column.
4. The trial balance totals will be misstated but not unequal.

SO7 BT: AN Difficulty: Medium TOT: 5 min. AACSB: Analysis AICPA BB: CT AICPA PC: PS

**Ex. 183**

M Caria and Associates is a financial planning service. The account balances at December 31, 2011 are shown by the following alphabetical list:

Accounts Payable	\$ 8,000
Accounts Receivable	19,000
Automobiles	27,500
Building	120,000
Cash	21,500
Common Stock	179,700
Computer	22,000
Computer Software	4,200
Land	42,000
Notes Payable	95,000
Notes Receivable	8,100
Office Furniture	15,400
Office Supplies	800
Technical Library	2,200

**Instructions**

Prepare a trial balance with the accounts arranged in financial statement order.



**Solution 183**

M. CARIA AND ASSOCIATES  
Trial Balance  
December 31, 2011

	Debit	Credit
Cash.....	\$ 21,500	
Accounts Receivable.....	19,000	
Office Supplies .....	800	
Notes Receivable .....	8,100	
Computer .....	22,000	
Computer Software .....	4,200	
Technical Library .....	2,200	
Office Furniture .....	15,400	
Automobiles .....	27,500	
Building .....	120,000	
Land.....	42,000	
Accounts Payable.....		\$ 8,000
Notes Payable.....		95,000
Common Stock.....		179,700
Totals .....	\$282,700	\$282,700

SO7 BT: AP Difficulty: Medium TOT: 10 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 184**

The ledger accounts of the Redlands Place Gym at June 30, 2011 are shown below:

Accounts Payable	\$ 9,100
Accounts Receivable	1,050
Building	51,400
Common Stock	63,100
Cash	15,000
Exercise Equipment	18,900
Weight Equipment	22,000
Notes Payable	49,000
Office Supplies	350
Office Equipment	2,000
Dividends	10,500

**Instructions**

Prepare a trial balance with the ledger accounts arranged in the proper financial statement order. Include the appropriate heading.

**Solution 184**

REDLANDS PLACE GYM  
Trial Balance  
June 30, 2011

	<u>Debit</u>	<u>Credit</u>
Cash .....	\$ 15,000	
Accounts Receivable.....	1,050	
Office Supplies.....	350	
Office Equipment .....	2,000	
Exercise Equipment .....	18,900	
Weight Equipment.....	22,000	
Building .....	51,400	
Accounts Payable .....		\$ 9,100
Notes Payable.....		49,000
Common Stock .....		63,100
Dividends .....	10,500	
Totals .....	<u>\$121,200</u>	<u>\$121,200</u>

SO7 BT: AP Difficulty: Medium TOT: 10 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex. 185**

The ledger account balances for Perkins Company are listed below.

Accounts Payable	\$ 8,000
Accounts Receivable	7,000
Cash	11,000
Common Stock	9,000
Dividends	4,000
Repair Revenue	40,000
Salaries Expense	25,000
Unearned Revenue	2,000
Utilities Expense	12,000

**Instructions**

Prepare a trial balance in proper form for Perkins at December 31, 2011.

**Solution 185**

PERKINS COMPANY  
Trial Balance  
December 31, 2011

	Debit	Credit
Cash	\$11,000	
Accounts Receivable	7,000	
Accounts Payable		\$ 8,000
Unearned Revenue		2,000
Common Stock		9,000
Dividends	4,000	
Repair Revenue		40,000
Salaries Expense	25,000	
Utilities Expense	12,000	
	\$59,000	\$59,000

SO7 BT: AP Difficulty: Medium TOT: 8 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

**Ex 186**

The bookkeeper for Stan Lei Auto Repair made a number of errors in journalizing and posting, as described below.

1. A credit posting of \$400 to Accounts Receivable was omitted.
2. A debit posting of \$750 for Prepaid Insurance was debited to Insurance Expense.
3. A collection from a customer of \$100 in payment of its account owed was journalized and posted as a debit to Cash \$100 and a credit to Service Revenue \$100.
4. A credit posting of \$300 to Property Taxes Payable was made twice.
5. A cash purchase of supplies for \$250 was journalized and posted as a debit to Supplies \$25 and a credit to Cash \$25.
6. A debit of \$495 to Advertising Expense was posted as \$459

**Instructions**

For each error:

- (a) Indicate whether the trial balance will balance.
- (b) If the trial balance will not balance, indicate the amount of the difference.
- (c) Indicate the trial balance column that will have the larger total.

Consider each error separately. Use the following form, in which error (1) is given as an example.

	(a)	(b)	(c)
Error	In Balance	Difference	Larger Column
(1)	No	\$400	debit

**Solution 186**

<u>Error</u>	<u>(a) In Balance</u>	<u>(b) Difference</u>	<u>(c) Larger Column</u>
1.	No	\$400	Debit
2.	Yes	—	—
3.	Yes	—	—
4.	No	300	Credit
5.	Yes	—	—
6.	No	36	Credit

SO7 BT: AN Difficulty: Hard TOT: 8 min. AACSB: Analytic AICPA BB: CT AICPA PC: PS

## COMPLETION STATEMENTS

187. An \_\_\_\_\_ is a record of increases and decreases in specific assets, liabilities, and stockholders' equity items.
188. The process of entering an amount on the left side of an account is called \_\_\_\_\_ the account, and making an entry on the right side is called \_\_\_\_\_ the account.
189. \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ have debit normal account balances whereas \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ have credit normal account balances.
190. The four subdivisions of stockholders' equity are: \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_.
191. The basic steps in the recording process are: \_\_\_\_\_ each transaction, enter the transaction in a \_\_\_\_\_, and transfer the \_\_\_\_\_ information to appropriate accounts in the \_\_\_\_\_.
192. A sales slip, a check, and a cash register tape are examples of \_\_\_\_\_ used as evidence that a transaction has taken place.
193. An accounting record where transactions are initially recorded in chronological order is called a \_\_\_\_\_.
194. When three or more accounts are required in one journal entry, the entry is referred to as a \_\_\_\_\_ entry.
195. The entire group of accounts and their balances maintained by a company is called the \_\_\_\_\_.
196. A two column list of all accounts and their balances at a given time is a \_\_\_\_\_.

### Answers to Completion Statements

- |                                                                                               |                         |
|-----------------------------------------------------------------------------------------------|-------------------------|
| 187. account                                                                                  | 192. business documents |
| 188. debiting, crediting                                                                      | 193. journal            |
| 189. Assets, expenses, dividends,<br>common stock/retained earnings,<br>liabilities, revenues | 194. compound           |
| 190. common stock, dividends, revenues, expenses                                              | 195. general ledger     |
| 191. analyze, journal, journal, ledger                                                        | 196. trial balance      |

**MATCHING**

197. Match the items below by entering the appropriate code letter in the space provided.

- |                           |                      |
|---------------------------|----------------------|
| A. Account                | F. Journal           |
| B. Normal account balance | G. Posting           |
| C. Debit                  | H. Chart of accounts |
| D. Revenue account        | I. Trial balance     |
| E. Compound entry         | J. Simple entry      |

- \_\_\_ 1. An entry that involves three or more accounts.
- \_\_\_ 2. Transferring journal entries to ledger accounts.
- \_\_\_ 3. The side which increases an account.
- \_\_\_ 4. A list of all the accounts used by an enterprise.
- \_\_\_ 5. A record of increases and decreases in specific assets, liabilities, and stockholders' equity items.
- \_\_\_ 6. Left side of an account.
- \_\_\_ 7. An entry that involves only two accounts.
- \_\_\_ 8. A book of original entry.
- \_\_\_ 9. A list of accounts and their balances at a given time.
- \_\_\_ 10. Has a credit normal balance

**Answers to Matching**

- |      |       |
|------|-------|
| 1. E | 6. C  |
| 2. G | 7. J  |
| 3. B | 8. F  |
| 4. H | 9. I  |
| 5. A | 10. D |

## SHORT-ANSWER ESSAY QUESTIONS

### S-A E 198

An account is an important accounting record where financial information is stored until needed. Briefly explain (1) the nature of an account, (2) the different types of accounts, and (3) the manner in which an account is increased and decreased and its normal balance.

### Solution 198

An account is an individual accounting record of increases and decreases in specific asset, liability, and stockholders' equity accounts. In its simplest form, an account consists of three parts: (1) the title of the account, (2) a left or debit side, and (3) a right or credit side (it resembles the letter T). Accounts are classified as asset, liability, stockholders' equity, revenue, and expense. Accounts with a normal debit balance, such as assets and expenses, are increased when debited and decreased when credited. Accounts with a normal credit balance, such as liabilities and revenues, are increased when credited and decreased when debited.

SO1,2 BT: C Difficulty: Medium TOT: 5 min. AACSB: Comm. AICPA BB: CT AICPA PC: Communication

### S-A E 199

Your roommate, a marketing major, thinks that debit means decrease and credit means increase. And, that every account can be debited and credited and as result, every account can have both a debit and a credit balance. Explain to your roommate (1) the meaning of debit and credit; (2) which accounts can only be debited, which can only be credited, and which can be both debited and credited; and (3) which accounts normally have debit balances and which credit balances.

### Solution 199

The terms debit and credit mean the left and right side, respectively, of every account. Some accounts such as Dividends and Expenses are only debited; other accounts such as Common Stock and Revenues are only credited; and finally, some accounts such as Cash, Accounts Receivable, and Accounts Payable can be debited and credited. Accounts with debit balances include Assets, Dividends, and Expenses. Accounts with credit balances include Common Stock and Revenues.

SO2 BT: C Difficulty: Medium TOT: 5 min. AACSB: RT AICPA BB: CT AICPA FN: Reporting

### S-A E 200

A fellow classmate is confused about how debits and credits relate to the basic accounting equation. State the basic accounting equation, convert it into the expanded accounting equation, and then explain how it ties into the rules for debits and credits.

**Solution 200**

The basic accounting equation is:

$$\text{Assets} = \text{Liabilities} + \text{Stockholders' Equity}$$

The expanded equation divides Stockholders' Equity into its various parts, reflecting the stockholders' investment, dividends, revenues, and expenses:

$$\text{Assets} = \text{Liabilities} + \text{Common Stock} + \text{Retained Earnings} - \text{Dividends} + \text{Revenues} - \text{Expenses}$$

This expanded equation can then be re-arranged to explain why certain accounts have debit (left-hand) balances, while other accounts have credit (right-hand) balances, as follows:

$$\text{Assets} + \text{Dividends} + \text{Expenses} = \text{Liabilities} + \text{Common Stock} + \text{Retained Earnings} + \text{Revenues}$$

The accounts on the left-hand side of the equation have left-hand, or debit, balances, while the accounts on the right-hand side of the equation have right-hand, or credit, balances. Accounts with debit balances are increased with debits and decreased with credits, while accounts with credit balances are increased with credits and decreased with debits.

SO2 BT: S Difficulty: Hard TOT: 10 min. AACSB: RT AICPA BB: CT AICPA PC: Communication

**S-A E 201**

Describe the process of preparing a trial balance. What is the purpose of preparing a trial balance? If a trial balance does not balance, identify what might be the reasons why it does not balance. If the trial balance does balance, does that insure that the ledger accounts are correct? Explain.

**Solution 201**

The process of preparing a trial balance consists of (1) listing the account titles and their debit or credit balances in the order in which they appear in the general ledger, (2) totaling the debit and credit columns, and (3) proving the equality of the total debits and total credits. The primary purpose of the trial balance is to prove the equality of the debits and credits after posting. A trial balance also uncovers errors in journalizing and posting because errors in journalizing and posting cause a trial balance not to balance. A trial balance does not prove that all transactions have been recorded or that the ledger is correct. The trial balance may balance even when (1) an entire transaction is not journalized, (2) a correct journal entry is not posted, (3) a journal entry is posted twice, (4) incorrect accounts are used in journalizing or posting, or (5) offsetting errors are made in recording the amount of a transaction or posting to the ledger.

SO7 BT: AN Difficulty: Medium TOT: 5 min. AACSB: Comm. AICPA BB: CT AICPA PC: Communication



**S-A E 202**

A classmate who is a computer science major thinks that accountants are obsolete. She states that computers can do the entire process without any human assistance.

Discuss the steps in the recording process and indicate what role the computer plays in that process.

**Solution 202**

The initial step in the recording process is to analyze each transaction. This is done by analyzing the source documents to determine which accounts were affected. The computer is not able to perform this step. The second step is enter the transaction in the journal using a journal entry. The computer is not able to perform this step and does not know if the correct accounts are being debited and credited, nor if the correct amounts were entered. It is only able to test the equality of the debits and credits comprising the entry. The final step is to transfer the journal entry to the specific accounts in the ledger (posting). The computer can perform this step efficiently and effectively.

SO3 BT: S Difficulty: Medium TOT: 7 min. AACSB: Comm. AICPA BB: CT AICPA PC: Communication

**S-A E 203**

John Dough, a fellow employee, wants to understand the basic steps in the recording process. Identify and briefly explain the steps in the order in which they occur.

**Solution 203**

The basic steps in the recording process are:

1. Analyze each transaction. In this step, business documents are examined to determine the effects of the transaction on the accounts.
2. Enter each transaction in a journal. This step is called journalizing and it results in making a chronological record of the transactions.
3. Transfer journal information to ledger accounts. This step is called posting. Posting makes it possible to accumulate the effects of journalized transactions on individual accounts.

SO3 BT: C Difficulty: Medium TOT: 5min. AACSB: Comm. AICPA BB: CT AICPA PC: Communication

**S-A E 204**

All recordable transactions are initially recorded in the journal. Discuss the contributions that the journal makes to the recording process.

**Solution 204**

The journal makes several significant contributions to the recording process: (1) It discloses in one place the complete effects of a transaction; (2) It provides a chronological record of transactions; and, (3) It helps to prevent and locate errors because the debit and credit amounts for each entry can be readily compared.

SO4 BT: C Difficulty: Medium TOT: 5 min. AACSB: Comm. AICPA BB: CT AICPA PC: Communication

**S-A E 205**

A bookkeeping student has come to you for tutoring on the recording process. She is confused about the relationship between the chart of accounts and the ledger. Explain the purpose of the chart of accounts and the general ledger. In your explanation indicate the relationship between these two items as well.

**Solution 205**

The chart of accounts lists all of the accounts that a company uses and their account numbers that identify their location in the ledger. The numbering system used to identify the accounts usually starts with the balance sheet accounts followed by the income statement accounts.

The general ledger contains all of the accounts of a company and their respective balances at any point in time. The ledger is organized by account number with assets coming first, then liabilities, stockholders' equity, revenue, and expense accounts.

SO5&6 BT: C Difficulty: Easy TOT: 5 min. AACSB: Comm. AICPA BB: CT AICPA PC: Communication

**S-A E 206**

The process of transferring the information in the journal to the general ledger is called posting. Explain the posting process, including the importance of the journal page number and the account numbers.

**Solution 206**

The posting process begins with locating the account(s) being debited in the general ledger. Then entering the date of the entry, the journal page number where the entry originated and debit portion of the entry in the date, reference and debit columns, respectively. Once this done, the account number(s) of the account(s) being debited is (are) entered in the reference column in the journal. Next, the credit portion of the journal entry is posted to the appropriate accounts in the ledger following the same steps as noted for the debit portion.

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The importance of the journal page number, in the reference column of each account in the general ledger accounts, is to indicate where to find the original entry. And, the general ledger account numbers, in the reference column of the journal, indicate that the entry has been posted.

SO6 BT: S Difficulty: Medium TOT: 5 min. AACSB: Comm. AICPA BB: CT AICPA PC: Communication

### **S-A E 207**

During a study session, a classmate states that it is not necessary to make journal entries and then post them to the ledger. She states that it is sufficient to analyze the transaction and simply record the information in T-accounts.

What is your response to this statement? Be brief, yet concise.

### **Solution 207**

You have a very good point regarding the steps of the accounting cycle. If a company only has a few transactions, it might be possible to simply analyze them and then record each in T-accounts. However, nearly all businesses have many transactions each day. There must be a systematic way to process these transactions. The steps of the accounting cycle represent this process. After analyzing each transaction, a journal entry needs to be prepared. The journal represents a chronological listing of every transaction for a business. This allows users to review past transactions. Your approach does not leave a trail that can be reviewed at a later date. Once the journal entries are made, posting allows each line of the journal to be transferred into the ledger. This process increases and decreases individual accounts in the ledger. At the end of the accounting period, the balance of each account is determined and the trial balance is prepared.

Based on your approach, if someone saw a credit to cash for \$10,000 and wondered what the debit was, that person would have to go through every ledger account to locate the corresponding debit. By having a general journal, the person can view the entire transaction, thus easily seeing the account that was debited.

Your approach may work for a very simple business, but it would result in problems for the majority of businesses and accountants.

SO4-6 BT: S Difficulty: Medium TOT: 7 min. AACSB: Comm. AICPA BB: CT AICPA PC: Communication

### **S-A E 208 (Ethics)**

Jim Coleman, Jr. was appointed the manager of Maris Properties, a recently formed company that manages residential rental properties. Linda Grider is the accountant. She prepared a chart of accounts based on an analysis of the expenditures of the company. One of the largest expense categories is Travel and Entertainment. Mr. Coleman believes that it is important to maintain a presence in the social life of the city. In this, he sharply differs from his father, Jim Coleman, Sr. The elder Mr. Coleman has set up Maris Properties in order to test his son's management skills before allowing him to manage the more lucrative commercial property business. Mr. Coleman, Sr. provided the capital for Maris, and maintains close contact with the company. He allowed his son, however, to hire his own employees.

**S-A E 208** (cont.)

Mr. Coleman has asked Ms. Grider to change the name of the Travel and Entertainment account to Property Development. He hopes to deflect his father's attention away from the amount he has spent on travel and entertainment until he has proven that his methods work. When Ms. Grider resisted, he reminded her that he, not his father, hired her. He also reminded her that she had been enthusiastic about his business plans when she was hired.

**Required:**

1. Who are the stakeholders in this situation?
2. Should Ms. Grider agree to the change in the Travel and Entertainment account to Property Development? Explain.

**Solution 208**

1. The stakeholders in this situation include  
Mr. Coleman, Jr.  
Linda Grider  
Mr. Coleman, Sr.  
Bankers and others who might rely on the financial statements
2. Ms. Grider definitely should not agree to the name change. The intention of the person making the change is to deceive someone who has a right to know the affairs of the business, fully and completely. Though Ms. Grider was hired by Mr. Coleman, Jr., and though she may agree with his business methods, she cannot be a party to such deceit.

SO1 BT: E Difficulty: Medium TOT: 7 min. AACSB: Ethics AICPA BB: CT AICPA PC: Professional Demeanor

**S-A E 209** (Communication)

A classmate is considering dropping his accounting class because he cannot understand the rules of debits and credits.

- a. Can the student be successful in the course without an understanding of the rules of debits and credits?
- b. Explain the rules of debits and credits in a way that will help him understand them.

**Solution 209**

- a. Accounting is based on the double-entry system. This system records the dual effect of each transaction in the appropriate accounts, thus keeping the accounting equation in balance. Each transaction is analyzed and recorded using this dual effect system. If you do not have this basic understanding, the remaining chapters will become increasingly more difficult. You will not have the ability to make journal entries for the many new topics in these upcoming chapters.

**Solution 209** (cont.)

- b. You may be trying to memorize the rules of debits and credits, only to discover that this does not work. Here are some other ways to master this very important topic:
- Make sure that you understand the accounting equation. Assets equal the total of liabilities and stockholders' equity. Stockholders' equity is not an account but rather a group of accounts that includes common stock, retained earnings, revenues, expenses, and dividends. Common stock, retained earnings, and revenues cause stockholders' equity to increase while expenses and dividends cause stockholders' equity to decrease.
  - Next, make sure that you understand the accounting meaning of the terms debits and credits. For accounting, debit means left and credit means right. Don't try to add any more to these definitions.
  - Then, work with the rules of debits and credits. These rules determine whether a debit or credit increases or decreases an account. Start with assets. Assets increase with a debit and thus decrease with a credit. Think about the cash account—when cash is received, the account is increased with a debit. When cash is paid, the account is decreased with a credit. The remaining accounts are on the right side of the equal sign in the accounting equation. All of the other rules of debits and credits keep the equation in balance. Liabilities, common stock, retained earnings and revenues are all increased with credits. Expenses and dividends are the two accounts that cause stockholders' equity to decrease, thus they must be increased with a debit.