

SOLUTIONS MANUAL



THE
LITTLE
BROWN
HANDBOOK
BRIEF
VERSION

LB
Brief

THIRD EDITION



JANE E. AARON

ANSWERS TO DEVELOPMENTAL EXERCISES

to accompany

Aaron

LB Brief

The Little, Brown Handbook, Brief Version

Third Edition

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New York Boston San Francisco
London Toronto Sydney Tokyo Singapore Madrid
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ISBN: 0-205-54992-6

1 2 3 4 5 6 7 8 9 10-OPM-10 09 08 07

Preface

This booklet contains answers for all the exercises in *Developmental Exercises to Accompany Little, Brown Brief, 3rd Edition*.

Answers are labeled “sample” or “possible” when the corresponding exercises encourage choice in responding and the given answers are but suggestions. Even for those exercises not so labeled, which more often lend themselves to one response, some users may disagree with some answers. Usage is often flexible, and many rules allow interpretation. The answers here conform to the usage recommended in *Little, Brown Brief, 3rd Edition*.

1. EMPHASIS: Beginnings and endings, p. 1

Sample answers:

1. Though college students may not think about immunizations, they could be at risk of catching infectious diseases.
2. They are at greatest risk of contracting measles in crowded residence halls.
3. Students who have not had a measles booster shot could contract the disease when they go to college.
4. The shot you had as a baby may not be effective for you now as an adult.
5. College students may need other booster shots to protect them from serious diseases.
6. People who are sexually active can catch hepatitis B, so they should get the hepatitis B series of shots.
7. People forget about tetanus boosters, but tetanus is a deadly disease, and everyone should have a booster every five to ten years.
8. Lyme disease is a debilitating illness most often caused by infected ticks, but it can be prevented with a new vaccination.

2. EMPHASIS: Coordinating equal ideas, p. 2

Sample answers:

1. Movies have the ability to entertain, excite, and educate audiences.
2. Movies can be placed into categories like action, drama, comedy, romance, science fiction, or a category of their own.
3. The ideas for movies can come from real-life situations, a writer's imagination, or from stories written in books.
4. Old movies and television shows are other sources where directors get ideas for movies.
5. Movies can be made specifically for younger or older audiences.
6. Many children and adults find movies to be an escape from reality.
7. Parents worry that their children may see violence and sex in movies, but it is their job to keep their children from watching those kinds of movies.
8. Movies are a part of American history and will continue to entertain audiences for years to come.

3. EMPHASIS: Subordinating ideas, p. 3

Sample answers:

The Rat Pack, a group of entertainers in the 1950s, were extremely popular for their work in music and movies. Although Frank Sinatra, Sammy Davis Jr., and Dean Martin were the originators of the group, Sinatra was the most famous of the group. He had been in the limelight for years before the group started. Sinatra added Joey Bishop and Peter Lawford to complete the group.

Members of the Rat Pack supported each other. When one member of the group would perform, the rest of the pack showed up for improvised performances. Because many of the audience members had not been to these kinds of performances, they were excited to see the shows. Often, people lined up for hours before the performances because they just wanted to catch a glimpse of the entertainers. Sinatra had not expected this kind of response from the audiences. The Rat Pack did not just perform live shows. The Rat Pack also performed in movies together, starring together in movies such as *Ocean's Eleven* and *Robin and the Seven Hoods*. Sinatra did not think that this group was going to be as popular as it was, especially in movies.

The Rat Pack was a huge phenomenon in entertainment. Even though Frank Sinatra was the most popular member of the group, all of the members became superstars in their own right. Their role in the world of entertainment seemed to be forever cemented in history.

4. EMPHASIS: Effective subordination, p. 4

Possible answers:

1. Microsoft was started by Bill Gates, a dropout of Harvard University, which is an Ivy League school on the East Coast.
2. Although Bill Gates was a college dropout, Microsoft is still one of the largest corporations in the world.
3. "Silicon Valley," which is located in northern California, was the place many software companies called home.
4. Because Bill Gates is one of the wealthiest people in the world, he donates a large amount of money to charity.
5. If you are an owner of an Apple computer, you are probably not going to use Microsoft Windows.
6. Because there is a major rivalry between Microsoft and Apple, better and more creative software is being created.
7. Although Microsoft dominated the market in the 1990s, Apple has been revived by the iPod. 8. New types of products are being created by both companies, although they both still offer their operating systems.
9. Though Bill Gates is very successful with his company, he still invests in other areas, like real estate.
10. Microsoft Word is the most popular word-processing program because it is widely used in most businesses.

5. PARALLELISM: With *and, but, or, nor, yet*, p. 5

1. Using the Format menu, you can change the font, change line or paragraph spacing, and add borders.
2. It's not safe for children to play in or around or stand on the recycling containers.
3. The new software will enable teachers to perform several tasks:

- keep a running total of each student's test scores
 - average each student's test scores
 - factor in attendance as part of the final grade
 - calculate each student's class standing throughout the semester
4. Many speakers are using presentation software because it makes their presentations more professional looking and also enables them to import spreadsheets and graphics from other programs.
 5. A high-protein diet allows the dieter to eat unlimited amounts of meat but very little in the way of vegetables or starches.
 6. When elderly people fall and injure themselves, the fear of falling again can lead to drastic changes in lifestyle and attitude, including a fear of leaving the house during bad weather or engaging in simple physical activities like walking.
 7. The baby boomer generation consists of people born between 1946 and 1964, who grew up in an era of unprecedented prosperity.
 8. There are three types of bacterial cells: rodlike, spiral, and spherical.
 9. A Bactrian camel has two humps, while a dromedary camel has only one; the hump is formed of muscle and fat with no bone, and it changes shape depending on how much food and water the camel has had.
 10. James Bond embodies the ideal playboy of the 1950s and 1960s: tough, sophisticated, and irresistible to women.

6. PARALLELISM: With *both . . . and, either . . . or, etc.*; with lists and outlines, p. 6

1. Internships are win-win situations for both students and employers.
2. The student both gains useful experience and makes valuable contacts.
3. Internships are an asset for employers because the young workers are both inexpensive and hardworking.
4. The interns might be students in either college or high school.
5. Oddly, the competition for internships is encountered both by intern and by employer.
6. Students line up for internship interviews both with small businesses and with large corporations.
7. Large corporations actively recruit college students who can bring to the company both their eagerness to learn and their willingness to work.
8. Many small businesses also seek out interns because either they want to have qualified college students work for them or they would like visibility with campus faculty and administrators.
9. In some cases, students need to decide on an internship either in this country or in Europe, Asia, or other foreign countries.
10. After a successful internship, a college student might either gain full-time employment at the internship company or take a job with a related company.

7. VARIETY AND DETAILS, p. 7

Sample answers:

Yesterday, our absent-minded teacher came to class late. The usual students were all excited because there was an important test scheduled. It would have been the perfect day if it wasn't for the long, boring assembly scheduled later in the day. Somehow, with an extended lunch period and the big dance right around the corner, the students made it through the monotonous day.

The dance was the best of the year. All of the students dressed up to look classy and sophisticated. They made reservations at a fancy restaurant so they could eat before the dance. I could tell they didn't look like a typical group of teenagers by the number of expensive suits and dresses they wore. In fact, they all dressed like they were going to a classy Broadway show. By the end of the dance, they were all tired from the huge dinner and crazy dancing that took place during the eventful night.

When the students returned to school the next Monday, they had many interesting stories from the weekend. All of the teachers were interested to hear the great and wonderful stories, and the students couldn't wait to share. One student said that rude people were looking at him because his vintage tuxedo was not the usual clothing that he typically wears. His tuxedo was baby blue, and he wore a crazy hat to go along with his unique outfit. At first, his date was extremely embarrassed to be seen with him, but once she realized that all of the other students loved his outfit, she didn't want to leave the unforgettable dance.

Overall, the dance was a huge success and all of the students were extremely excited for the next one. Even though the students had to make up the important test on Monday, they didn't let it bring their great mood down. For the next big dance, it is the girls' jobs to ask the guys.

8. APPROPRIATE AND EXACT WORDS, p. 8

Sample answers:

1. The health officer decided to inspect the restaurant's kitchen.
2. Many people are annoyed when they are put on hold.
3. It was a relief to finally be able to get all the courses I wanted.
4. You cannot question a suspect unless an attorney is present.
5. For a reader unfamiliar with computer jargon, it can be hard to grasp the author's main point.
6. The most successful salespeople are willing to put in extra effort for their customers.
7. The television commentators overdid their coverage of this event.
8. It was inevitable that the incumbent would win the election.
9. The future of the company is uncertain.
10. The Sphinx presents Oedipus with an unusual riddle.